



Claudia Jones Organisation promotes education among African Caribbean women and their families in Hackney and surrounding boroughs.

OTHER SERVICES WE PROVIDE

- Black Parents Mentoring Project
- Fresh Start (Healthy Eating for Kids 6-13)
- Lupus Support Group
- Counselling & Psychotherapy
- Fibroids & Hysterectomy Support Line
- Easter Project
- Saturday School
- Summer School
- Flower Arranging
- Lamplight Club for the Over 50's
- Hat Making Project
- Computer Classes
- Music Workshops
- Soft Furnishing
- Gospel Singing
- Knitting & Crochet
- Cultural Activities
- Conference & Seminars
- Parenting Classes
- Training

Drop In Times:

Mondays 3:30 pm - 6.00 pm
 Tuesdays 10.30 am - 1.30 pm
 Wednesdays Appointment Only
 Thursdays 2.00 pm - 5.00 pm
 Fridays 10.30 am - 12.30 pm and 4.00 pm - 6.00 pm
 Appointments necessary at all other times

CLAUDIA JONES ORGANISATION
 An African Caribbean Women's Organisation for the Whole Family



Parents' Voluntary Subscription

We ask parents who can afford to do so to contribute £20 for each pupil per term. Larger contributions are, of course, very welcome. We recognise that £20 is too much for many who cannot afford the full amount or who have large families. We must, therefore, stress that small amounts are as welcome as large ones. They are all a great help to us.

Cheques should be made payable to Claudia Jones Organisation. Forms for Standing Order and Gift Aid are printed on the reverse and notes for completing these are below.

Contributions should be posted or sent by hand to the Treasurer, Claudia Jones Organisation.

I/We enclose the sum of £ _____ as a contribution to the Organisation's voluntary fund.

1 term / 2 terms / 3 terms on behalf of _____
 (student name(s)).

Signed: _____ (Parent/Guardian)

GIFT AID

If you are a tax payer you can make your donation by Gift Aid and the organisation can recover 28p from the taxman for every £1.00 you give. This applies to all donations whether large or small, by cheque, cash or bank order. All you need to do is complete the Gift Aid form overleaf and send it The Organisation along with your donation.

If you would like further assistance in completing the forms or have any queries about donation to the school in general please contact the Treasurer on 020 7241 1646 or write to 103 Stoke Newington Road, London N16 8PA on 020 7 241 1646

NOTES FOR COMPLETION OF STANDING ORDERS / GIFT AID FORM:

To donate a sum by Bank Standing Order, simply complete the Standing Order form on the top part of page overleaf with details of your Bank, Bank Account, the amount you wish to donate either monthly, quarterly or annually, the date on which payments are to start and the period of time over which you wish to make these donations. Finally, please do not forget to sign the form and return it to the Organisation.

BANKERS ORDER FORM (see notes overleaf for completion above)

To: The Manager, _____
(Name and address of your Bank)

Post Code _____

Please pay National Westminster Bank,, Stoke Newington Branch, 198 Stoke Newington High Street, London N16 7GA, for Claudia Jones Organisation, Account No. 11016809 Sort Code 60-20-32

£ _____ monthly / quarterly / annually (**delete as necessary**) starting on (date) _____ 200_____ for the period of: 7 yrs... 6 yrs... 5 yrs 4 yrs.... 2 yrs 1 yr.

Name: _____ (**Capital letters please**)

Address: _____

Post Code _____

Bank Account Name: _____ Account Number: _____

Signed: _____ Date: _____

Please return completed forms to: **The Treasurer, Claudia Jones Organisation, 103 Stoke Newington Road, London N16 8PA.**

GIFT AID DECLARATON

NB. In order for us to reclaim tax you must pay an amount of income tax and/or capital gains tax at least equal to the tax that we reclaim on your donation in the tax year. Higher rate tax payers can claim further relief in their self assessment tax return.

Please complete in **BLOCK CAPITALS**

Claudia Jones Organisation
Charity Number 1078145

Details of donor
Title: _____ Forename(s): _____
Surname: _____
Address: _____
Post Code _____

I want the charity to treat:
All donations I have made since 6 April 2004, and all donations I make from the date of this declaration until I notify you otherwise as Gift Aid donations.

Signature: _____ Date: _____

Please notify Claudia Jones Organisation if:

- You change your name or address while the declaration is still in force.
- Your circumstances change i.e. you no longer pay tax equal to the tax that the charity reclaims.

You can cancel your declaration at any time by notifying the Organisation. It will then not apply to donations you make on or after the date of cancellation or such later date as you specify.

Please make sure you sign and date this declaration and include your child's name.