

CHEPPING WYCOMBE PARISH COUNCIL

LEISURE FACILITIES COMMITTEE

AGENDA

THURSDAY 26 NOVEMBER 2009

The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

Members:

D Johncock (Chairman)
C Jordan (Vice-Chairman)
L Willis
J Herschel
I Forbes

C Harriss
Ms E Belcher
Mrs S Digby
J Savage
J White

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1. **APOLOGIES FOR ABSENCE:** At the time of Agenda despatch, no apologies for absence have been received.
2. **DECLARATIONS OF INTEREST:** To receive any declarations of interest by Members pertaining to Agenda Items.
3. **COMMITTEE TERMS OF REFERENCE (agenda page 2)**
4. **SPORTS GROUNDS (agenda page 3)**
5. **RECREATION GROUNDS AND PARKS (agenda pages 4-5)**
6. **ALLOTMENTS (agenda page 6)**
7. **COMMITTEE BUDGETS (agenda pages 7-8)**
8. **ACCOUNTS FOR PAYMENT (agenda page 9)**
9. **DELEGATED ACTION (agenda page 10)**

Ali Banham
Deputy Clerk of the Parish
16 November 2009

AGENDA ITEM 3

CHEPPING WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE THURSDAY 26 NOVEMBER 2009

Under the provisions of the Local Government Act 1972 s.101, a Parish Council can arrange to have any of its functions, except the issuing of a precept, exercised by a Committee which can, in turn, arrange to have them exercised by a Sub-Committee.

The authority, powers and scope exercised by Committees and Sub-Committees should be clearly set out in Terms of Reference.

COMMITTEE TERMS OF REFERENCE

Review of Committee Terms of Reference – INFORMATION

Following the Finance & General Purposes Committee Meeting on 29 October 2009, a meeting of the Regulations and Policies Working Group is being set up to discuss the Review of the Committee Terms of Reference.

CHEPPING WYCOMBE PARISH COUNCIL
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The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

SPORTS GROUNDS

Derehams Lane Sports Ground

Derehams Lane Sports Ground Business Plan development – INFORMATION

Members are asked to receive a verbal report on the meeting of Derehams Lane Sports Club Meeting of 11 November 2009 together with a written report (**APPENDIX A**).

Croquet at Derehams Lane Sports Ground – CONSIDERATION

A letter has been received from the High Wycombe Croquet Club to use Derehams Lane Sports Ground for croquet (**APPENDIX B**). Currently the five a side football pitches are fully utilised, however there is space available by the tennis/basketball area together with the current hard tennis area.

Members are asked to consider any actions necessary to be carried out in view of the request for use of Derehams Lane Sports Ground by the High Wycombe Croquet Club.

Green Dragon Sports Ground

Green Dragon Sports Ground Container – INFORMATION

Members are asked to receive a verbal report on the additional container at Green Dragon Sports Ground. (**APPENDIX C**)

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RECREATION GROUNDS AND PARKS

All Sites

All sites: Improvement Plans - INFORMATION

The Playground Sub-Committee Presentation Evening was deferred from November 2009 to January 2010 to allow sufficient time to have company presentations from individual bidders.

All sites: Dog Ban from Recreation Grounds – CONSIDERATION

Members are asked to receive a verbal proposition from the Chairman to ban dogs from all Council owned Recreation Grounds.

Members are asked to consider any actions necessary to be carried out in view of the request for Dogs to be banned from Council owned Recreation Grounds.

Straight Bit Recreation Ground

Straight Bit Car Park – CONSIDERATION

Wycombe District Council have confirmed that parking meters run by themselves on private land is not a viable proposition. Members are asked to consider erecting signs indicating that parking is restricted to Short Term Parking for Recreation Ground Users.

Members are asked to consider erecting signs at Straight Bit Recreation Ground car park and to advise, accordingly.

Straight Bit Flackwell Heath Bowls Club Tree Work – CONSIDERATION

A letter has been received from the Flackwell Heath Bowls Club to undertake work on the trees surrounding the Bowls Club, enclosing a quotation for tree work by the Bowls Club Ground (APPENDIX I).

Members are asked to consider any actions necessary to be carried out in view of the request for tree work by the Flackwell Heath Bowls Club.

Ashley Drive Park

Ashley Drive Park: Permanent Goal Posts – INFORMATION

The removal of the goal post at the far end of Ashley Drive Park near to West Avenue has been completed. Since this removal no further incidents have been reported.

AGENDA ITEM 6

**CHEPPING WYCOMBE PARISH COUNCIL
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The Council can provide allotments under the Small Holdings and Allotments Act 1908.

ALLOTMENTS

Review of Allotment Regulations - CONSIDERATION

Members are asked to receive a verbal report from the Chairman on suggested changes to the Allotment Regulations. Current allotments regulations (**APPENDIX D**).

Members are asked to consider any amendments to the Council's Allotment Regulations.

Flackwell Heath Allotment Progress Action Sheet – INFORMATION

Members are asked to receive a verbal report from the Chairman on the progress of work at the Flackwell Heath allotment site.

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COMMITTEE BUDGETS

Attached are:

- The Budget detailed report (APPENDIX E)
- Projected variance for 2009/10 (APPENDIX F)
- Budget analysis (APPENDIX G)
- Ear marked reserves (APPENDIX H)

2009/10 Budget - INFORMATION

The projected expenditure for 2009/10 is £240 under budget. The variances are detailed on the projected variances spreadsheet.

2010/11 Budget - CONSIDERATION

The proposed Budget figures for 2010/11 include

Derehams Lane pavilion replacement reserve fund	5,000
Benches and signs	2,000
Play areas bark replacement	1,500
Play equipment reserve fund	3,000
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	11,500
	<hr/>

The Draft Council Budget shows expenditure £14,899 over the budgeted income for 2010/11 if there is a zero percent increase in Precept. Currently the exceptional items for this Committee are £11,500 and a total of £73,145 for all Committees.

The Committee is asked to examine the proposed Budget. The Finance & General Purposes Committee on 29 October 2009 recommended that all Committees consider reductions to their Budgets and to make a final Budget recommendation to the Finance & General Purposes Committee Meeting on 7 January 2010. The Finance & General Purposes Committee will then consider the Council Budget for 2010/11 and recommend a Precept to the 19 January 2010 Council Meeting.

As set out in the report, the proposed net expenditure for 2010/11 is £45,388 i.e. a decrease of £5,892 from the 2009/10 budget for this Committee.

Against this background, the Committee is asked to review the draft budget for 2010/11 and refer any recommendations or comments to the Finance & General Purposes Committee for the 7 January 2010 meeting.

AGENDA ITEM 8

**CHEPPING WYCOMBE PARISH COUNCIL
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ACCOUNTS FOR PAYMENT

The Accounts for Payment are to be circulated at the meeting for the approval of Members.

Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.

Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.

AGENDA ITEM 9

CHEPPING WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE THURSDAY 26 NOVEMBER 2009

DELEGATED ACTION

Delegated Action – INFORMATION

Since the last meeting of the Committee, the Clerk of the Council had authorised the following seasonal permits:

- Flackwell Heath Minors Football Club to play football at Straight Bit Recreation Ground from 1 October 2009 until 30 June 2010 (01/10/09);
- Chepping 16PLUS Young Drivers to use Derehams Lane Sports Ground Car Park and Pavilion from 1 October 2009 until 30 September 2010 for Driving Training Courses (01/10/09); and
- Loudwater Football Club, Wycombe Wanderers Ladies and The Red Lion Loudwater to play football at Derehams Lane Sports Ground from 28 September 2009 until 1 May 2010 (01/10/09)