

CHEPPING WYCOMBE PARISH COUNCIL

LEISURE FACILITIES COMMITTEE

AGENDA

THURSDAY 21 MAY 2009

The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

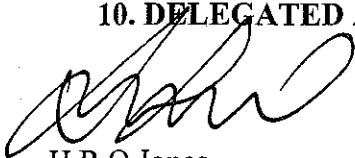
Members:

D Johncock (Chairman)
C Jordan (Vice-Chairman)
L Willis
J Herschel
I Forbes

C Harriss
Ms E Belcher
Mrs S Digby
J Savage
One Vacancy

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1. **APOLOGIES FOR ABSENCE:** At the time of Agenda despatch, apologies for absence have been received from J Herschel.
2. **DECLARATIONS OF INTEREST:** To receive any declarations of interest by Members pertaining to Agenda Items.
3. **SUB-COMMITTEES AND WORKING GROUPS (agenda page 2)**
4. **SPORTS GROUNDS (agenda pages 3-4)**
5. **RECREATION GROUNDS AND PARKS (agenda pages 5-7)**
6. **ALLOTMENTS (agenda page 8)**
7. **COMMITTEE SITE VISIT (agenda page 9)**
8. **COMMITTEE BUDGETS (agenda page 10)**
9. **ACCOUNTS FOR PAYMENT (agenda page 11)**
10. **DELEGATED ACTION (agenda page 12)**



H R O Jones
Clerk of the Parish
14 May 2009

**CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 21 MAY 2009**

SUB-COMMITTEES AND WORKING GROUPS

Appointment of Representatives – CONSIDERATION

At the Annual Council Meeting on 12 May 2009, it was agreed that Sub-Committee and Working Party appointments be referred to the first Committee Meeting of the Council Year.

The Leisure Facilities Committee has the following current Sub-Committee memberships:

- Derehams Lane Sports Ground Management Sub-Committee (Currently five Members – C Dodds, C Jordan, R Smith, J Herschel and the Leisure Facilities Committee Chairman); and
- Allotment Competition Sub-Committee (Currently two Members – I Forbes and Mrs S Digby).

Members are asked to consider the appointment of representatives on the above Sub-Committees and the formulation, if necessary, of any new Sub-Committees or Working Groups.

Joint Members/Allotment Tenants Working Group – CONSIDERATION

Following a request made at the Annual Parish Meeting on 22 April 2009, Members are asked to consider reforming the Joint Members/Allotment Tenants Working Group and, if so, to agree Membership and terms of reference.

AGENDA ITEM 4

**CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 21 MAY 2009**

The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

SPORTS GROUNDS

Green Dragon Sports Ground

Flackwell Heath Sports Club: Request for Additional Container - CONSIDERATION

Members are reminded that, once the play area issue had been resolved, the Committee agreed to consider the representations made through the Club Secretary of Flackwell Heath Sports Club, Mrs Jacqui Jones, for the Council to consider the installation of a new, larger container on site to house the new goal posts - to be situated at the bottom of Green Dragon where the current smaller container is situated and to further agree that the smaller container is then moved to be adjacent to the cricket club container by the pavilion.

The Club has indicated that it would meet the costs of such a venture.

Members are asked to consider these proposals and to advise accordingly.

Derehams Lane Sports Ground

Loudwater Sports Club - CONSIDERATION

A copy of the Minutes of the Loudwater Sports Club meeting prepared by C Jordan of 5 April 2009 (**APPENDIX A**) is attached.

In relation to the issue of Waste Water charges, the issue has progressed insofar as Thames Water has agreed to consider the representations that have been made (by the Sports and Bowls Clubs) through the Council. Members will be notified of any substantive developments.

Members are asked to consider the contents of the Minutes and to comment and advise accordingly.

Derehams Lane Sports Ground Business Plan development – CONSIDERATION

The Committee has reaffirmed that a comprehensive business plan for improving the multi-sports facilities on the Derehams Lane Sports Ground site should be prepared by the Derehams Lane Sports Ground Management Sub-Committee in partnership with Loudwater Sports Club.

In addition, the Sub-Committee has suggested that plans be put into place by Loudwater Sports Club to conduct a Derehams Sports weekend scheduled for Saturday 18 and Sunday 19 July 2009.

Members are asked to

- (i) Receive an update report following the Derehams Lane Sports Ground Sub-Committee meeting of 20 May 2009; and**
- (ii) determine what practical measures are required to ensure that the formation of a Business Plan for the long term improvement of the Derehams Lane Sports Ground progresses.**

AGENDA ITEM 5

CHEPPING WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE THURSDAY 21 MAY 2009

The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

RECREATION GROUNDS AND PARKS

Straight Bit Recreation Ground

Straight Bit Recreation Ground Car Park – CONSIDERATION

Some Members have asked the Committee to consider the reported over parking problem at Straight Bit Recreation Ground. The problem relates to the parking both in the car park and on the green verge on the Straight Bit highway.

It is also noted that certain interested groups have raised concerns with local Parish Councillors that the bollards at the entrance to the car park at Straight Bit Recreation Ground are not always being raised during the night, resulting in anti-social behaviour occurring on site.

Members are asked to consider options for resolving the car parking problem and the Council's current operating arrangements for the bollards at Straight Bit Recreation Ground Car Park and to advise on any suggested alterations, as appropriate.

Flackwell Heath Bowls Club: Overhanging Trees - CONSIDERATION

During the course of discussions with Flackwell Heath Bowls Club about the improved facilities now completed on site, the Council has been made aware of a problem raised by the Club, namely one of overhanging trees behind the pavilion following the line of the Public Footpath.

The trees in question are causing an unwanted shadow on the Green and left unchecked, it is said, could potentially pose a risk to the pavilion roof.

The advice of the County Council Rights of Way Team has been sought and obtained. Who have commented that:

“...we do not touch any trees unless they have fallen across a right of way or are about to fall (in other words anything that could pose a danger to a member of the public). The trees are classed as boundary trees and their maintenance/ removal is an entirely private matter between whoever owns the land crossed by the footpath and the adjoining owner. Ironically, it could well be that the responsibility for the maintenance of these trees is the bowls club.”

Members are asked to consider the request from Flackwell Heath Bowls Club for the Council to take action to reduce the overhanging trees and to advise accordingly.

Other requests concerning Overhanging Trees and Hedges - CONSIDERATION

The Council has also received other requests for trees/hedges to be cut back on Straight Bit Recreation Ground by residents whose back gardens border the site, and these are No. 8 The Meadows and No. 31 Straight Bit.

The Council has notified the residents that the requests:

- involve non budgeted expenditure (c.£500 and c.£300 for a tree surgeon in each case); and
- do not form part of the Ground Team’s core responsibilities for maintaining Straight Bit Recreation Ground

The Council’s policy is that:

- all property owners have a general right to cut off tree and hedge branches that are overhanging from neighbouring sites;
- should a Member of the Public wish to employ the services of a reputable firm of tree surgeon in order to carry out thinning or reduction to trees or hedges on Council land that are restricting light into gardens bordering such land, then there is a general assumption that approval will be granted; and
- the cost of undertaking such an activity in these circumstances must be met entirely by the owner of the property.

Nevertheless, the Council may wish to take into account the specific nature of each request.

Members are asked to consider the request from residents for the Council to take action to reduce the bordering trees and hedges at Straight Bit and to advise accordingly.

Ashley Drive Park

Ashley Drive Park: Youth Shelter and Anti-Social Behaviour - CONSIDERATION

The attention of Members is drawn to the self explanatory correspondence (attached at **APPENDIX B**) between the owner of 7 Old Kiln Road and the Council relating to the provision of the new Youth Shelter at Ashley Park and incidents of Anti-Social Behaviour.

Members are asked to advise on any necessary action concerning the provision of the Youth Shelter at Ashley Drive Park and the issue of Ant-Social Behaviour.

Ashley Drive Park: Permanent Goal Posts - CONSIDERATION

Members are asked to consider the suggestion made by PCSO T Mahood for the Council to erect permanent goal posts at Ashley Drive Park (in the rear field) and to advise accordingly.

All Sites

All sites: Bids for Funding - CONSIDERATION

The Committee Chairman has asked for Members to give consideration to the possibility of making Bids for Funding for all existing and potential new play areas within the Parish.

AGENDA ITEM 6

CHEPPING WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE THURSDAY 21 MAY 2009

The Council can provide allotments under the Small Holdings and Allotments Act 1908.

ALLOTMENTS

Allotment Inspection – INFORMATION

The 2009 Spring/Summer Allotment inspection is scheduled to take place shortly. Attendees are the Committee Chairman, Deputy Clerk of the Council and Council Warden.

Allotment Plot Holder Correspondence - CONSIDERATION

Members are referred to recent e:mail correspondence from Plot Holders at the Flackwell Heath site (**APPENDIX C**).

Members are asked to comment on the issues raised by plot holders at the Flackwell Heath Allotment site

**CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 21 MAY 2009**

COMMITTEE SITE VISIT

Leisure Facilities Committee Site Visit - CONSIDERATION

Members are reminded that the Committee Site Visit is scheduled to take place on:

Thursday 2 July 2009 commencing at 7.00 pm at Straight Bit Recreation Ground

Requests have been received by the Council to consider:

- The Flackwell Heath Bowls Club Improvements at Straight Bit; and
- A possible Loudwater Allotment Site

In addition, Members are asked to consider additional sites for inspection (including any matters arising elsewhere within this agenda).

Members are asked to agree a schedule of inspection for the Site Visit on 2 July 2009.

AGENDA ITEM 8

CHEPPING WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE TUESDAY 21 MAY 2009

COMMITTEE BUDGETS

Attached are:

- The Income and Expenditure Detailed report (**APPENDIX D**)
- Budget analysis 2009/10 (**APPENDIX E**)
- Ear marked reserves (**APPENDIX F**)

Committee items identified on the Budget Analysis for 2009/10 include:

Derehams Sports site rejuvenation	5,000
St Bit recreation ground 4 litter bins	1,000
Boundary Park plant replacements	2,000
Benches and signs	2,000
Play areas bark replacement	1,500
Play equipment reserve fund	3,000

2009/10 Budget

The Budget as set at the Council meeting on 20 January 2009 is:

	2008/09	2009/10
Expenditure	70,536	67,232
Income	15,262	15,952
Net	55,271	51,280

When comparing the 2009/10 Budget to the 2008/09 Budget it can be seen there is a difference of £3,991. This is mainly due to the capital and exceptional items in each year's Budget.

Members are asked to note the contents of the reports

AGENDA ITEM 9

**CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
TUESDAY 21 MAY 2009**

ACCOUNTS FOR PAYMENT

The Accounts for Payment are to be circulated at the meeting for the approval of Members.

Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.

Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.

AGENDA ITEM 9

**CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 21 MAY 2009**

DELEGATED ACTION

Since the last meeting of the Committee, the Clerk of the Council has authorised the following permit(s):

- Tylers Green Middle School for school visits to Tylers Green Allotments on 7 and 11 May 2009 (30/04/09)

CHEPPING WYCOMBE PARISH COUNCIL

LEISURE FACILITIES COMMITTEE

APPENDICES

THURSDAY 21 MAY 2009

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