

CHEPPING WYCOMBE PARISH COUNCIL

LEISURE FACILITIES COMMITTEE

AGENDA

THURSDAY 20 MAY 2010

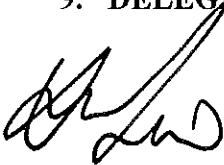
The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

Members:

D Johncock (Chairman)	Vacancy
C Jordan (Vice-Chairman)	Ms E Belcher
L Willis	Mrs S Digby
J Herschel	J Savage
I Forbes	J White

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1. **APOLOGIES FOR ABSENCE:** At the time of Agenda despatch, no apologies for absence have been received.
2. **DECLARATIONS OF INTEREST:** To receive any declarations of interest by Members pertaining to Agenda Items.
3. **SPORTS GROUNDS (agenda pages 2-4)**
4. **RECREATION GROUNDS AND PARKS (agenda pages 5-7)**
5. **ALLOTMENTS (agenda pages 8-9)**
6. **COMMITTEE SITE VISIT (agenda page 10)**
7. **COMMITTEE FINANCES (agenda page 11)**
8. **ACCOUNTS FOR PAYMENT (agenda page 12)**
9. **DELEGATED ACTION (agenda page 13)**



H R O Jones
Clerk of the Council
13 May 2010

AGENDA ITEM 3

**CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 20 MAY 2010**

The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

SPORTS GROUNDS

<p>Derehams Lane Sports Ground</p>

Water Damage to Derehams Pavilion – INFORMATION

Members are asked to receive a verbal update report on progress in dealing with the Insurance Claim and repair of Derehams Pavilion following the collapse of the ceiling in January 2010.

Derehams Lane Sports Ground Working Group - CONSIDERATION

Members are asked to consider a verbal report of the Derehams Lane Sports Ground Working Group meeting held at the Council Offices on 19 April 2010 and meeting with WDC Leisure Team on 11 May 2010.

Matters discussed included:

- Practical actions required in ending the Derehams Pavilion lease;
- The Wycombe Croquet Club's future use of the site;
- Other uses for the Derehams site;
- Ongoing maintenance contracts and service contracts;
- Further repair works required to the Pavilion; and
- Considerations by WDC Cabinet in mid June 2010.

In addition, the Council has been approached by potential football users:

(a) From Wycombe Athletic

“Dear Mr. Jones,

In response to our recent telephone conversation, I am writing to officially inform you of our wishes to use the Derehams Lane Football pitch as our home ground for the forthcoming football season, 2010/2011.

We would like to use it on Saturdays for our home games, and to use the training area for once maybe twice a week, during the week, depending on players work commitments and fitness levels!

Also with the pitch, we would need to have the use of the changing rooms and showers, and if possible we would like the use of the 'clubhouse', for post-match get togethers.

We are a fairly new team to the Wycombe League, having joined only four years ago. We have been promoted twice, and been runners-up in a Subsidiary Cup Final.

When we first started up, our aim was always to find a ground that we could call 'home'. We feel that Derehams Lane will be perfect for us.

As we have moved up the Leagues, we have strengthened our squad each season, and we have already added four new players for next year. So far, we already have twenty one players waiting to sign up.

We have to let the League know before June 1st 2010 where we intend to play our home games, so we look forward to your response.

Kind Regards

Ben Gutteridge”

and

(b) from Wycombe Wanderers Ladies:

“Good afternoon,

My name is Graham Malcolm, and I look after Wycombe Wanders ladies and girls football teams.

If I can explain what we have been doing at the club for the last 3 years, perhaps you may be able to help us.

Our girls section use the pitch on Saturday mornings from September through till April, normally for one hour this will be either matches against other teams or

training, on average we use the facility, 2 Saturdays per month, as we play away games on the other Saturdays.

For this we have been paying Loudwater £25.00 per morning, we don't use the pavilion as all girls come changed, I do have a key to open one of the rooms for toilet facilities. If possible I would like to continue with this please.

Women's football.

Wycombe Ladies have had Loudwater FC as their home ground for the past 3 years playing approximately 14 games a season there all games on a Sunday Afternoon kicking off at 2pm. We have in the past used all the facilities for changing and offering food to our opponents afterwards, We have used Loudwater nets etc which we put up every week and of course take down, this applies to Saturday mornings as well. We haven't always been treated well on Sundays as Loudwater frequently double book the pitch, with their youth team, and if I'm honest it has been hard work trying to keep our Ladies at Loudwater.

We are looking for another venue for our Sunday matches but as of yet we have been unsuccessful.

Our cost for the use on Sunday afternoon has been £30.00 per game.

I hope I haven't gone on too much, I felt it was important I gave you as much information as possible.

Look forward to hearing from you.

Graham Malcolm"

Members are asked to consider any action arising from the report of the Derehams Lane Sports Ground Working Group meeting of 19 April 2010 and meeting with the WDC Leisure Team on 11 May 2010 and any other action in relation to future users.

Appointment of Representatives: Derehams Lane Sports Ground Management Working Group – CONSIDERATION

At the Annual Council Meeting on 11 May 2010, it was agreed that Sub-Committee and Working Party appointments be referred to the first Committee Meeting of the Council Year.

The Leisure Facilities Committee has the following current Working Group:

- Derehams Lane Sports Ground Management Working Group (Currently six Members – C Dodds, C Jordan, R Smith, J Herschel, L Willis and the Leisure Facilities Committee Chairman).

Members are asked to consider appointments onto the above Working Group accordingly.

AGENDA ITEM 4

CHEPPING WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE THURSDAY 20 MAY 2010

The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

RECREATION GROUNDS AND PARKS

All Sites

All sites: Improvement Plans - CONSIDERATION

Members are reminded that at the Council meeting on 4 May 2010, the schedule set out below for Playground Improvement Consultation Exhibitions was confirmed and put into effect.

Whilst the Clerk, Committee Chairman and (for some of the time) relevant Contractor Exhibitor will be present, it would assist the Committee if Ward Members could volunteer to man the exhibition stand, if available, perhaps on a rotational basis. Could Volunteer Members please notify both the Clerk and Committee Chairman. Over 1,000 A5 sized flyers notifying of the exhibition have been distributed to local schools and all residents bordering or near the Recreation Ground and Parks. In addition, the events have been publicised by posters on the Council notice boards and the web site.

The Chairman and Clerk are in the process of agreeing the wording of a consultation questionnaire for each of the sites (with the assistance of comparable examples prepared by Wycombe District Council). Once the Exhibitions have been completed and the questionnaires received and assessed, the funding bids will commence. The primary potential source is Big Lottery. The Council must satisfy the various assessment criteria for each scheme under the "Reaching Communities Programme". For projects under £200,000 a capital sum of £50,000 is available. The assessment criteria (which the Council must demonstrate in at least one of the areas) are:

- Providing better chances in life
- Citizens working together to tackle problems
- Improved environment
- Healthier and more active people

A smaller award of £300 to £10,000 is available for new projects under the "Awards for All" scheme. Whilst the outcomes are measured in the same way as the previous scheme, this is mainly directed at organisations purchasing new equipment.

**Chepping Wycombe Parish Council
Playground Improvement Project
Consultation Exhibition Schedule**

Date:	Saturday 5 June 2010 10.30am – 2.30pm	Saturday 12 June 2010 10.30am – 2.30pm	Saturday 19 June 2010 10.30am – 2.30pm
Ward:	Flackwell Heath	Loudwater	Tylers Green
Playground:	Straight Bit Recreation Ground	Boundary Park	Ashley Park
Consultation Venue:	Flackwell Heath Community Centre Booked for ½ hr before and after: 10.00 pm – 3.00 pm	St Peter's Church Old Vicarage Booked for ½ hr before and after: 10.00 pm – 3.00 pm	Chepping Wycombe Parish Council – Council Chamber Own Venue
Contractor Exhibitor:	KOMPAN: Stephen Woodd (Confirmed attendance)	Playground Services: Chris Dodd (Confirmed attendance)	Playground Facilities: Tony White (Confirmed attendance)

Members are asked to consider any action arising from the Consultation and Bid for Funding for the Improved Playgrounds Project.

Straight Bit Recreation Ground

Flackwell Heath Bowls Club: Ongoing issues – CONSIDERATION

Members are asked to receive a verbal update report from J Herschel and/or Mrs S Digby on progress in dealing with the Trees and Signage issues at the Bowls Club on Straight Bit Recreation Ground.

Members are asked to agree any action relating to trees and signage at Flackwell Heath Bowls Club.

Ashley Park

Ashley Park: Aerial Runway Repair - CONSIDERATION

Members are asked to receive a verbal update report from the Clerk on progress in repairing the Aerial Runway at Ashley Park.

Members are asked to agree any action relating to repairing the Aerial Runway at Ashley Park.

CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 20 MAY 2010

The Council can provide allotments under the Small Holdings and Allotments Act 1908.

ALLOTMENTS

Flackwell Heath Allotments

Flackwell Heath Allotment Fence – CONSIDERATION

The Committee did not budget to replace/repair the fence at the Flackwell Heath site for 2010/11, however, it is clear that some remedial work is required, especially following work by the Community Payback Team.

A copy of the quote(s) for replacement/repair is attached from the Council's preferred fencing contractor (**APPENDIX A**).

Tylers Green Allotments

Tylers Green Allotment Hut - CONSIDERATION

J Herschel has asked the Committee to consider replacing the roof of the Allotment Hut at the Ashley Drive site.

Members are asked to consider any actions required to consider and agree the proposal to replace the roof of the Ashley Drive Allotment Hut, accordingly.

All Sites

Allotment Competition - CONSIDERATION

A copy of the draft Allotment 2010 Competition ground rules, prepared by the Committee Chairman, are attached (**APPENDIX B**).

Members are asked to consider the formulation of a policy and set of working practices for Allotment Competitions carried out by the Parish Council.

Appointment of Representatives: Allotment Competition Working Group – CONSIDERATION

At the Annual Council Meeting on 11 May 2010, it was agreed that Sub-Committee and Working Party appointments be referred to the first Committee Meeting of the Council Year.

The Leisure Facilities Committee has the following current Working Group:

- Allotment Competition Sub-Committee (Currently two Members – I Forbes and Mrs S Digby).

Members are asked to consider appointments onto the above Working Group accordingly.

Matters arising from the Annual Parish Meeting on 21 April 2010 - CONSIDERATION

It was agreed that the Leisure Facilities Committee would be asked to reconsider:

- (a) the responsibilities of the Council in providing allotments;
- (b) the repair/replacement of perimeter fencing in Flackwell Heath;
- (c) a replacement shed in Tylers Green; and
- (d) the revised bonfires policy.

It was noted that a meeting with Tylers Green plot holders was anticipated in the Spring/Summer.

Members are asked to consider the issues arising from the Annual Parish Meeting on 21 April 2010 and to advise accordingly if not covered elsewhere on this agenda.

**CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 20 MAY 2010**

COMMITTEE SITE VISIT

Leisure Facilities Committee Site Visit - CONSIDERATION

Members are reminded that the Committee Site Visit is scheduled to take place on:

Thursday 8 July 2010 commencing at 7.00 pm at Ashley Park

Requests have been received by the Council to consider:

- The condition of Derehams Pavilion.

In addition, Members are asked to consider additional sites for inspection (including any matters arising elsewhere within this agenda).

Members are asked to agree a schedule of inspection for the Site Visit on 8 July 2010.

AGENDA ITEM 7

**CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 20 MAY 2010**

COMMITTEE FINANCES

Income and Expenditure – INFORMATION

Members will find attached a copy of the Detailed Income and Expenditure Report for the Committee (**APPENDIX C**) together with a summary of the Council's Ear-Marked Reserves (**APPENDIX D**).

Members are asked to note the contents of the reports and to be updated by the Clerk, as appropriate.

Where questions arise on the Committee's finances, it is extremely helpful if these can be put to the Office at least two days before the date of the Committee meeting in order to allow any research using the Finance Package or external advice to be obtained.

AGENDA ITEM 7

**CHEPPING WYCOMBE PARISH COUNCIL
LEISURE FACILITIES COMMITTEE
THURSDAY 20 MAY 2010**

ACCOUNTS FOR PAYMENT

The Accounts for Payment are to be circulated at the meeting for the approval of Members.

Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.

Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.

AGENDA ITEM 8

CHEPPING WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE THURSDAY 20 MAY 2010

DELEGATED ACTION

Delegated Action - INFORMATION

Since the last meeting of the Committee the Clerk has authorised and processed the following permits:

- Tylers Green Middle School Year 3 to visit Ashley Drive Allotments on 20 and 21 May 2010 (10 05 10); and
- Penn and Tylers Green U6/7's to train at Ashley Drive Park in May and June 2010 (04 05 10).

Since the last meeting of the Committee the Committee Chairman, Vice-Chairman and Clerk have authorised and processed the following permit:

- Flackwell Heath Residents' Association to hold the Cherry Fayre at Straight Bit Recreation Ground on 10 and 11 July 2010 (16 03 10).