

**CHEPPING WYCOMBE PARISH COUNCIL**

**LEISURE FACILITIES COMMITTEE**

**AGENDA**

**THURSDAY 23 SEPTEMBER 2010**

The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

**Members:**

D Johncock (Chairman)  
C Jordan (Vice-Chairman)  
L Willis  
J Herschel  
I Forbes

Mrs S Herron  
Ms E Belcher  
Mrs S Digby  
J Savage  
J White

**INDEX**

1. **APOLOGIES FOR ABSENCE:** At the time of Agenda despatch, no apologies for absence have been received.
2. **DECLARATIONS OF INTEREST:** To receive any declarations of interest by Members pertaining to Agenda Items.
3. **SPORTS GROUNDS (agenda pages 2-3)**
4. **RECREATION GROUNDS AND PARKS (agenda pages 4-6)**
5. **ALLOTMENTS (agenda page 7)**
6. **COMMITTEE FINANCES (agenda page 8)**
7. **ACCOUNTS FOR PAYMENT (agenda page 9)**
8. **DELEGATED ACTION (agenda page 10)**



H R O Jones  
Clerk of the Council  
16 September 2010

## AGENDA ITEM 3

### CHEPPING WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE THURSDAY 23 SEPTEMBER 2010

The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

#### SPORTS GROUNDS

#### Derehams Lane Sports Ground

#### Derehams Lane Sports Ground Working Group - CONSIDERATION

Members are asked to consider the following proposition from the Committee Chairman:

“As the proposed relocation of the Croquet Club to Derehams Park is totally dependent on the sale of Bassettbury Manor by WDC, and as the sale is not yet a certainty, it is not currently possible to put forward cogent plans for the long term future of the Loudwater site.

Moreover, as the Council has already approved the issuing of a 2 year running lease on the Derehams pavilion which is intended to include a commitment to maintain both pitches on site with the Loudwater Football Club, the Derehams Working Group is recommending that no decision be taken on the long term future for the site until the sale of Bassettbury Manor goes through. It is therefore proposed that:

*the Derehams Working Group continue to monitor the situation with the sale of Bassettbury Manor and that, as soon as the Manor is sold, firm proposals on the long term of Derehams be submitted by the Working Group to the Leisure Facilities Committee for their consideration”.*

Members are asked to receive the notes of the Derehams Lane Sports Ground Working Group held on 19 August 2010 (**APPENDIX A**) together with a verbal update from the meeting with the Club on 16 September 2010.

Members are further asked to receive a verbal update report on progress in the negotiations for the new Derehams Pavilion lease with Loudwater Football Club.

**Members are asked to consider any further action points pertaining to the ongoing improvements at Derehams Lane Sports Ground and Pavilion.**

### Tennis Nets Purchased for Derehams Sports Open Day - CONSIDERATION

In July 2010, Representatives of Penn and Tylers Green Tennis Club approached the Chairman of Council asking for consideration to be given to donating two tennis nets which were believed to be surplus to requirement to the Club. The nets in question, together with posts, were purchased by the Council in 2009 for the Derehams Sports Open Day that took place in July 2009. The cost of the nets were £61.94 each. The cost of the posts were £228.00 each set.

The Committee Chairman has asked for the matter to be considered at this meeting.

**Members are asked to consider the request from Penn and Tylers Green Tennis Club for the Council to donate two tennis nets to it.**

## AGENDA ITEM 4

### CHEPPING WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE THURSDAY 23 SEPTEMBER 2010

The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

#### RECREATION GROUNDS AND PARKS

<b>All Sites</b>
------------------

#### ROSPA Report 2010 - CONSIDERATION

A copy of the 2010 ROSPA Report has been circulated to all Members prior to the meeting and, with the Chairman's agreement, is not included in the agenda papers.

Members are asked to receive a verbal update report on progress in dealing with any issues raised. Outstanding matters noted by the Chairman include:

##### Straight Bit Recreation Ground:

- Slide: Infill Split tubing
- To Record: No action to be taken on missing Rocking Horse Seats
- Surfacing : To monitor and renew when playground is improved

##### Boundary Park:

- River Access: No action to be taken
- Surfacing : To monitor and renew when playground is improved

##### Ashley Park:

- Aerial Runway: To be repaired
- Surfacing : To monitor and renew when playground is improved

**Members are asked to consider any other action arising from the 2010 ROSPA report on Council Play Areas.**

All sites: Improvement Plans - CONSIDERATION

A copy of the Consultation Results following the three Ward events in June 2010 is attached, also previously circulated (**APPENDIX B**).

Members are asked to receive a verbal update report on consultation with Thames Valley Police and in commencing applications for third party funding together with alternative possible funding streams (e.g. Public Works Loans).

If separate bids are to be made each year, Members may wish to consider prioritising each scheme, based on the consultation evidence.

**Members are asked to consider any action arising from the Consultation and Bids for Funding for the Improved Playgrounds Project.**

Dog Fouling - CONSDERATION

A copy of a Dog Fouling Poster used by Chichester District Council is attached (**APPENDIX C**).

**At the request of the Committee Chairman, Members are asked to consider adopting a similar poster for display at Council Leisure sites.**

<p><b>Straight Bit Recreation Ground</b></p>
--

Review of Car Parking Arrangements at Straight Bit Recreation Ground - CONSIDERATION

At the Committee meeting on 26 November 2010 it was agreed that signs be erected at Straight Bit Car Park indicating that parking was restricted to a maximum of 4 hours Monday – Friday.

Previously, advice was obtained from Wycombe District Council on the possibility of this authority installing parking meters on site.

It has been established that the Council would be required to apply for a Parking Order to be issued (through Wycombe District Council), a process that usually takes three months to complete (costing c.£3,000). If successful, this would enable the site to be used as a pay and display car park. The cost of machine installation is c.£6,000. However, ongoing maintenance and ticket replacing costs would also require consideration.

In view of the small number of parking bays available, it has been suggested by the Parking Services Manager at Wycombe District Council that the Pay and Display option would be a very expensive one for the Council to carry out. However, any proposals

submitted by the Council would be considered for the purposes of seeking to obtain a Parking Order. As such, the Council agreed against this option.

Some Members have expressed concerns that a number of vehicles are persistently overstaying the 4 hour period, despite the erection of the notices and have asked the Committee to consider what, if any, enforcement measures would be available. Some Members have proposed that the Committee should consider removing the signs and reverting to the pre- November 2009 arrangements for parking.

**Members are asked to consider options for the management arrangements for car parking at Straight Bit Recreation Ground and to advise accordingly.**

#### Flackwell Heath Bowls Club: Ongoing issues – CONSIDERATION

Members are asked to receive a verbal update report from J Herschel and/or Mrs S Digby on progress in dealing with the Trees and Signage issues at the Bowls Club on Straight Bit Recreation Ground.

Members are referred to correspondence received from the Bowls Club in July 2010 appealing against the decision to not allow the sign that was sought (location and size) together with the Clerk's response of 6 July 2010 (**APPENDIX D**).

Members are referred to correspondence received from the Mr and Mrs Oakley dated 30 July 2010 concerning the height of the trees behind the Bowls Club together with the Clerk's response of 3 August 2010 (**APPENDIX E**).

For ease of reference a copy of photographs taken by the Committee Chairman are attached (**APPENDIX F**).

**Members are asked to agree any action relating to trees and signage at Flackwell Heath Bowls Club.**

**AGENDA ITEM 5**

**CHEPPING WYCOMBE PARISH COUNCIL  
LEISURE FACILITIES COMMITTEE  
THURSDAY 23 SEPTEMBER 2010**

The Council can provide allotments under the Small Holdings and Allotments Act 1908.

**ALLOTMENTS**

<p><b>Tylers Green Allotments</b></p>
---------------------------------------

Tylers Green Allotment Hut - CONSIDERATION

At the Committee Site Visit on 8 July 2010 it was agreed that prices should be obtained for (a) replacing the plastic part and/or (b) replacing the whole roof of the Tylers Green Allotment Hut for the Committee to come to a decision at its September meeting.

The cost of (a) replacing the plastic part is £530.00.

The cost of (b) replacing the whole roof is £743.00.

**Members are asked to consider any actions required to consider and agree the proposal to replace/repair the roof of the Ashley Drive Allotment Hut, accordingly.**

New Half Allotment Plots – INFORMATION

The Committee Chairman and Council Warden have been developing proposals for new half plot allotments at the Flackwell Heath site. An area has been levelled off with stumps removed and treated so as to leave a soiled area ready for cultivation. The next stage is to mark out new areas. Members are asked to receive an update report on progress.

## **AGENDA ITEM 6**

### **CHEPPING WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE THURSDAY 23 SEPTEMBER 2010**

#### **COMMITTEE FINANCES**

##### Income and Expenditure – INFORMATION

Members will find attached a copy of the Detailed Income and Expenditure Report for the Committee (**APPENDIX G**) together with a summary of the Council's Ear-Marked Reserves (**APPENDIX H**).

Members are asked to note the contents of the reports and to be updated by the Clerk, as appropriate.

Where questions arise on the Committee's finances, it is extremely helpful if these can be put to the Office at least two days before the date of the Committee meeting in order to allow any research using the Finance Package or external advice to be obtained.

##### Budget Setting – CONSIDERATION

**Members are asked to consider preliminary Budget considerations for the 2011/12 year.**

**AGENDA ITEM 7**

**CHEPPING WYCOMBE PARISH COUNCIL  
LEISURE FACILITIES COMMITTEE  
THURSDAY 23 SEPTEMBER 2010**

**ACCOUNTS FOR PAYMENT**

**The Accounts for Payment are to be circulated at the meeting for the approval of Members.**

**Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.**

**Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.**

## AGENDA ITEM 8

### STEEPLE WYCOMBE PARISH COUNCIL LEISURE FACILITIES COMMITTEE THURSDAY 23 SEPTEMBER 2010

#### **DELEGATED ACTION**

##### Delegated Action - INFORMATION

Since the last meeting of Leisure Facilities Committee Meeting the Clerk has authorised and processed the following permits:

- Loudwater Football Club Seasonal Permit at Derehams Lane Sports Ground for 1 September 2010 – 30 May 2011 (20 07 10);
- Wycombe Wanderers Ladies Football Club Seasonal Permit at Derehams Lane Sports Ground for 28 September 2010 – 18 May 2011 (06 08 10);
- FC Titan Football Club Seasonal Permit at Derehams Lane Sports Ground for 1 September 2010 – 30 May 2011 (09 08 10); and
- Flackwell Heath Residents' Association to hold the Cherry Fayre on Straight Bit Recreation Ground on 10 July 2011 (06 09 10).