

**CHEPPING WYCOMBE PARISH COUNCIL**

**LEISURE FACILITIES COMMITTEE**

**AGENDA**

**THURSDAY 25 NOVEMBER 2010**

The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

**Members:**

D Johncock (Chairman)  
C Jordan (Vice-Chairman)  
L Willis  
J Herschel  
I Forbes

Mrs S Herron  
Ms E Belcher  
Mrs S Digby  
J Savage  
J White

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1. **APOLOGIES FOR ABSENCE:** At the time of Agenda despatch, no apologies for absence have been received.
2. **DECLARATIONS OF INTEREST:** To receive any declarations of interest by Members pertaining to Agenda Items.
3. **SPORTS GROUNDS** (agenda pages 2-4)
4. **RECREATION GROUNDS AND PARKS** (agenda pages 5-6)
5. **ALLOTMENTS** (agenda pages 7-8)
6. **COMMITTEE FINANCES** (agenda page 9)
7. **ACCOUNTS FOR PAYMENT** (agenda page 10)
8. **DELEGATED ACTION** (agenda page 11)



H R O Jones  
Clerk of the Council  
17 November 2010

**CHEPPING WYCOMBE PARISH COUNCIL  
LEISURE FACILITIES COMMITTEE  
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The Council can provide open space facilities under the Public Health Act 1875 and the Open Spaces Act 1906.

**SPORTS GROUNDS**

**Green Dragon Sports Ground**

**Parking on Green Verges and Orchard Green – CONSIDERATION**

Some Council Members have reported that Flackwell Heath Residents remain dissatisfied with the parking arrangements/enforcement being carried out by the Flackwell Heath Sports Club insofar as parents are continuing to park on green verges outside Green Dragon Sports Ground and on Orchard Green at the weekends. The Club has been notified of the problem by the Parish Council on several occasions.

**Members are asked to consider the Council's responsibilities in this area as the Landlord of the Pavilion and Sports Ground (and owner of Orchard Green) together with options for ensuring that the parking arrangements at Green Dragon Sports Ground are satisfactory.**

**Derehams Lane Sports Ground**

**Loudwater Bowls Club Meeting: 3 November 2010 – CONSIDERATION**

A copy of the notes of the meeting of the Loudwater Bowls Club of 3 November 2010 are attached (**APPENDIX A**), prepared by C Jordan (the Council's Liaison Representative on this body).

Members will note that the topic of a new entrance to the site is included on the agenda below.

**Members are asked to consider the notes of the meeting of the Loudwater Bowls Club of 3 November 2010 and to recommend any action arising from the contents, as appropriate.**

### Derehams Lane Sports Ground Working Group - CONSIDERATION

Members are asked to receive a verbal update from the Committee Chairman and/or Clerk of the Council in relation to progress in the negotiations for the new Derehams Pavilion lease with Loudwater Football Club.

In the meantime, Members will be interested to note that all future water bills for the site are being addressed to the Chairman of the Club (hence the removal of a Budget Vote for this expenditure in future years). The Club is working with the Council to address previous water costs and has provided assurances that it is satisfied that the current plumbing arrangements at the Pavilion House are satisfactory.

**Members are asked to recommend any action in relation to the negotiations for the new Derehams Pavilion lease with Loudwater Football Club, as appropriate.**

### Proposed New Vehicle and Pedestrian Entrance – CONSIDERATION

At the request of Members, advice was sought from Wycombe District Council about the possibility of creating a new vehicle and pedestrian entrance to Derehams Lane Sports Ground at the end of Derehams Avenue (currently a Cul-de-sac).

Bucks County Council has advised as follows:

*“I visited Derehams Avenue today to take a look at the area with a view to creating an access at the end into your land.*

*At the end there are granite kerbs with a small area of highway land. A vehicle crossing licence will be required. This will not be a problem and will be issued free of charge. You will need to have the kerbs dropped to a cross over and the highway area surfaced to specification. Clives Drives, lee paving Eldridge electrical and numerous others on the approved list will be able to help.*

*As you are taking down hedging and creating an access I would advise consultation with the residents to reassure them of the amount of extra traffic that may be generated.*

*You will have to get permission in writing from Wycombe District Council that you do, or don't need planning consent, this is a requirement of creating a new access.*

*If you would like an application for the license please let me know.”*

Wycombe District Council has advised as follows:

*“The permitted development rights for the new access relate to arrangements required in relation to the maintenance of the land, therefore any public access would need permission.”*

**Members are asked to consider any action in relation to the creation of a new pedestrian and vehicular access at the end of Derehams Avenue into Derehams Lane Sports Ground and to advise accordingly.**

Cost of Re-fencing MUGA (Multi Use Games Area) – CONSIDERATION

At the request of Members, a quote for works was obtained for re-fencing the MUGA at the Derehams lane Sports Ground site:

MUGA Derehams Lane: To remove existing chain link fence and replace with new chain link using existing posts. Also to install wooden fencing to 4' high using ½ round rails attached to concreted in posts to protect the chain link: £4,674 plus VAT;

or

MUGA Derehams Lane: To remove existing chain link fence and replace with 2.4m high twin wire heavy duty mesh. Box section posts concreted in at 2.5 m centres: £6,180 plus VAT.

It is noted that the second option would not require any additional protection around the base.

**Members are asked to consider any action relating to re-fencing the perimeter boundary of the Derehams Sports Ground MUGA.**

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**RECREATION GROUNDS AND PARKS**

<b>All Sites</b>
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At the Committee meeting on 23 September 2010 it was agreed that further consideration be given to implications of obtaining a Public Works Loan for Playground Improvements (having obtained all relevant information, including interest rates and options for levels of funding). For information, the interest rate for the Council's current loan is 9.5 % with £28,000 outstanding (loan for Office and Depot buildings).

For Playground Improvement loans, options have been listed below for one site (£50,000) and all three site (£150,000) loans and with 2 and 5 year payback periods:

<u>Amount</u>	<u>Period (years)</u>	<u>Interest Rates</u>
£50,000	5	2.32%
£150,000	5	2.32%
£50,000	2	1.76%
£150,000	2	1.76%

It is noted that the interest rates are subject to daily alteration and are therefore valid only at the time of agenda preparation.

**Members are asked to consider any action, if necessary, pertaining to obtaining further information about Public Works Loans for Playground Improvements.**

All sites: Improvement Plans - INFORMATION

A copy of the Consultation Results following the three Ward Thames Valley Police Consultations events in October 2010 is attached, (**APPENDIX B**). Thames Valley Police representatives (PC 1898 Goldfinch) have confirmed in November 2010 that the findings have been considered in consultation with the Neighbourhood Team and are agreed without alteration or addition.

These findings will now supplement the Consultation Results obtained from the events held in June 2010 with Members of the Public and be submitted together with any forthcoming bid applications for contributory funding.

It is noted that the Committee has agreed to prioritise each scheme as follows, based on the consultation evidence:

1. Ashley Park, Tylers Green
2. Straight Bit Recreation Ground, Flackwell Heath
3. Boundary Park, Loudwater

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The Council can provide allotments under the Small Holdings and Allotments Act 1908.

**ALLOTMENTS**

**Tylers Green Allotments**

Perimeter Path Clearance: Council Requirements – CONSIDERATION

At the Tylers Green Allotment Holders meeting on 25 September 2010, concerns were raised by tenants that the Council's requirement for a grass strip to be maintained along all four sides of the allotments was difficult to manage and perhaps unreasonable. Most plots at the extreme edges of the site extended right up to the boundary fence.

**Members are asked to consider whether the Allotment Regulations should be amended to remove the requirement for grass strips to be maintained where allotment plot edges meet the perimeter of the allotment site.**

Tylers Green Allotment Hut: Painting Request - CONSIDERATION

For information, the whole roof of the Tylers Green Allotment Hut was replaced earlier in November 2010.

The residents of 36 New Road, Tylers Green have kindly requested that the Council considers painting (green or brown) or camouflaging (some form of trellis) this storage unit as now the side has been cleared it "stands out like a Beacon."

Copies of photographs taken from the rear window of 36 New Road are attached (APPENDIX C).

## Flackwell Heath Allotments

### Chain Link Fencing: Costs of Completing – CONSIDERATION

The Council completed a section of Chain Link Fencing at the Flackwell Heath Allotment site earlier in the year. Some Members requested that a quote be obtained for completing the work up to the rear hedge line by the Farmer's field. This is as follows:

Flackwell Heath Allotments: To supply and erect approx 90m of 5' high galvanised 3mm chain link using black painted angle iron posts to include a 1.2m wide pedestrian gate and a 3m wide metal field gate with metal hanging and closing posts: £2,240 plus VAT.

In addition, costs were obtained for hedging (in filling) the rear side of the perimeter which is calculated as c.£175.

**Members are asked to consider any action relating to further chain link fencing the perimeter boundary of the Flackwell Heath Allotment Site.**

### Bonfire Policy: Request for Reconsideration – CONSIDERATION

Some Flackwell Heath tenants have asked the Council to reconsider its bonfires policy in view of the fact that there are no houses immediately adjacent to the site.

It is suggested that regular small fires when needed are preferable and should be for diseased and non-diseased waste and permitted before October.

The current policy, as agreed by Council, is that:

*“q. a bonfire for the disposal of diseased material is permitted upon the tenant's own plot but only as follows: between October and May.*

*A bonfire is to be supervised by the tenant and is not to be left in a lit state when the tenant departs the site.*

*r. all other waste is to be removed from the site and disposed of by the tenant through approved local arrangements.”*

**Members are asked to consider whether the Allotment Regulations should be amended to allow more flexible bonfire arrangements at the Flackwell Heath allotment site.**

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**COMMITTEE FINANCES**

Income and Expenditure – INFORMATION

Members will find attached a copy of the Detailed Income and Expenditure Report for the Committee (**APPENDIX D**) together with a summary of the Council's Ear-Marked Reserves and notional 2011/12 Budget Reserves (**APPENDIX E**).

Members are asked to note the contents of the reports and to be updated by the Clerk, as appropriate.

Where questions arise on the Committee's finances, it is extremely helpful if these can be put to the Office at least two days before the date of the Committee meeting in order to allow any research using the Finance Package or external advice to be obtained.

Budget Setting – CONSIDERATION

At the Finance and General Purposes Committee meeting on 21 October 2010 it was agreed that under the leadership of each Committee Chairman, Members be asked to submit proposals for Exceptional Items, New Votes or EMRs or other Budgetary changes prior to the forthcoming round of Committee Cycle in November, December and January for consideration prior to the Budget and Council Precept being set.

At the previous Committee meeting on 23 September 2010 it was agreed that Budget Headings be prepared in the Accounts Package for New Allotment Plots (this has been included with a notional £500 vote allocated to each site).

A revised DRAFT 2011/12 Committee Budget is attached (**APPENDIX F**).

Notional amendments have been made in line with advice from Members.

**Members are asked to make any recommendations on the DRAFT 2011/12 Leisure Facilities Committee Budget for consideration by the Finance and General Purposes Committee meeting on 18 January 2011.**

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**ACCOUNTS FOR PAYMENT**

**The Accounts for Payment are to be circulated at the meeting for the approval of Members.**

**Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.**

**Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.**

**AGENDA ITEM 8**

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**DELEGATED ACTION**

Delegated Action - INFORMATION

Since the last meeting of Leisure Facilities Committee Meeting the Clerk has authorised and processed the following permit:

- Wycombe Athletic Football Club Seasonal Permit to play football at Derehams Lane Sports Ground from 1 October 2010 – 30 May 2011 (23 09 10).