

**CHEPPING WYCOMBE PARISH COUNCIL**  
**WORKS, SERVICES AND PLANNING COMMITTEE**  
*"Cherish the past, adorn the present, construct for the future"*

**AGENDA**

**THURSDAY 3 JUNE 2010**

The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

**Members:**

J Herschel <b>Chairman</b> (TG)	D Johncock (FH)
C Dodds <b>Vice-Chairman</b> (L)	Ms J Johnson (TG)
Mrs J Chalmers (FH)	C Jordan (L)
J Eadon-Smith (FH)	R Smith (L)
Vacancy (TG)	M Wilkes (FH)

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1. **APOLOGIES FOR ABSENCE:** At the time of the agenda distribution, no apologies for absence have been received.
2. **DECLARATIONS OF INTEREST:** To receive any declarations of interest by Members pertaining to Agenda Items.
3. **CEMETERIES** (page2)
4. **STREET FURNITURE AND OTHER COMMUNITY ASSETS** (page 3)
5. **FOOTPATHS AND BRIDLEWAYS** (page 4)
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11. **ACCOUNTS FOR PAYMENT** (page 11)

*Abalam*

A Banham  
Deputy Clerk of the Council  
25 May 2010

**AGENDA ITEM 3**

**CHEPPING WYCOMBE PARISH COUNCIL  
WORKS, SERVICES AND PLANNING COMMITTEE  
THURSDAY 3 JUNE 2010**

**CEMETERIES & WAR MEMORIALS**

Cemetery Management Working Group – CONSIDERATION

Last year, the Council's representatives on the Cemetery Management Working Group were:

J Herschel  
J Eadon-Smith (Group Chairman)  
C Jordan  
C Harriss

**Members are asked to appoint representatives to sit on the Cemetery Management Working Group for the 2010/11 Council Year.**

St Margaret's Church Joint Working Group – CONSIDERATION

Last year, the Council's representatives on the St Margaret's Church Joint Working Group were:

J Herschel  
I Forbes  
C Dodds

**Members are asked to appoint representatives to sit on the St Margaret's Church Joint Working Group for the 2010/11 Council Year.**

St Peter's Church Joint Working Group – CONSIDERATION

Last year, the Council's representatives on the St Peter's Church Joint Working Group were:

J Herschel  
I Forbes  
C Dodds

**Members are asked to appoint representatives to sit on the St Peter's Church Joint Working Group for the 2010/11 Council Year.**

Queensmead War Memorial Site - CONSIDERATION

Members are asked to receive a verbal update from the Committee Chairman about the site surrounding the Queensmead War Memorial in Queensmead, Loudwater, (replacing the bench, crown lifting of trees and clearance of the site boundaries by the Community Payback Workers, as well as plans for 2010 plantings).

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**STREET FURNITURE AND OTHER COMMUNITY ASSETS**

Benches - INFORMATION

The Council has installed a total of seven new benches, with one bench being moved from Boundary Park, Loudwater and relocated at Straight Bit Recreation Ground, Flackwell Heath.

The benches have been installed at the following locations:

- Boundary Park, Loudwater - 4 benches
- Ashley Park, Tylers Green – 2 benches
- Widmer Pond, Tylers Green – 1 bench

County Councillor, David Shakespeare has donated a new bench for the Loudwater Ward that will replace a bench that is in poor condition overlooking the River Wye on the London Road.

The bench is being installed by Bucks County Council, once their teams have completed the 'pot hole' programme of works.

Marsh Brook Footbridge –CONSIDERATION

The footbridge across Marsh Brook from Loudwater Combined School to the Kingsmead Road Car Park and the London Road (A40) is in very poor condition. Its width is not compliant with disability access requirements.

Bucks County Council currently has £20,000 available in its Local Priorities Delegated Budget Scheme for 2010 for projects such as this one.

**Members are asked to consider writing to Bucks County Council to ask if the disabled access on the bridge could be improved using funds from Bucks County Council's Local Priorities Delegated Budget Scheme for 2010.**

## AGENDA ITEM 5

### CHEPPING WYCOMBE PARISH COUNCIL WORKS, SERVICES AND PLANNING COMMITTEE THURSDAY 3 JUNE 2010

The Parish Council has the power to repair and maintain Public Footpaths and Bridleways under the provisions of the Highways Act 1980 s.43 and s.50.

#### **FOOTPATHS AND BRIDLEWAYS**

##### Parish Path Partnership (P3) Scheme - INFORMATION

The Parish Path Partnership (P3) Scheme has operated in Buckinghamshire since 1992. Chepping Wycombe Parish Council has participated in the scheme, whereby the Parish Council undertakes strimming twice a year of agreed footpath areas, in return for payment.

In 2009/10 the Parish Council received £1,000 for this work.

The footpaths covered were:

- CW12/12A: Tylers Green between Kings Ride and St Johns Road
- CW20: Loudwater between Kingsmead Road to London Road
- CW24: Loudwater between Station Road to London Road
- CW24A: Loudwater between Kingsmead Road to London Road
- CW44: Flackwell Heath between Straight Bit and Sedgmoor Lane

Members are asked to note that a letter has been received from Bucks County Council dated 13 April 2010 (**APPENDIX A**) indicating the Scheme has ceased from immediate effect.

CHEPPING WYCOMBE PARISH COUNCIL  
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**PROJECT MONITORING**

Review of Project Monitoring – INFORMATION

Listed below is a list of progress to date on projects:

Cemetery Management Working Group Meeting Date:

- The Committee Chairman and Chairman of the Working Group are intending to arrange a meeting in June.

Litter Bins in Flackwell Heath:

- The Parish Council had previously asked Wycombe District Council to refurbish the cast iron bins in the village centre. This has now been done and they have been replaced on a largely like-for-like basis, with one of the bins being placed outside Barclays Bank.

St Peter's Church Wall:

- The Parish Council has received a letter of confirmation from Bucks County Council indicating that they will commence maintenance work on the footpath once the wall has been rebuilt.
- St Peter's Church are now applying for a Faculty for the rebuilding of the Church Wall.
- Details of materials to be used are to be agreed with Wycombe District Council Planning and quotes are being sought for the re-building of the wall on a new line.

St Margaret's Church Wall:

- St Margaret's Church are now applying for a Faculty for the rebuilding of the Church Wall
- The Committee Chairman and Vice-Chairman are waiting for details to be provided about similar work undertaken by the three contractors who have tendered for re-building of the boundary wall. Re-pointing could be undertaken without the need for a Faculty.

Council Office Depot Roof:

- The Council's Warden is arranging for a survey to be undertaken to ascertain the condition of the Council's Office Depot Roof.

Council Office Boiler Room Ceiling:

- Two quotations have been received, third quotation has been requested but not received; therefore work awarded to cheapest quotation at Foresight Project Management Ltd on 20 May 2010.

Council Office Lights:

- Two quotations have been received; the third has been chased and has declined the work.

Altona Road Cemetery Extension Road:

- The Committee Chairman has prepared a report, giving details of the work need to be undertaken, with a request being submitted to Bucks County Council for advice. Quotes are being sought for the work.

## AGENDA ITEM 7

### CHEPPING WYCOMBE PARISH COUNCIL WORKS, SERVICES AND PLANNING COMMITTEE THURSDAY 3 JUNE 2010

The principle jurisdiction for Highways issues rests with Bucks County Council as Highways Authority.

#### **HIGHWAYS**

##### **LOCAL COMMUNITY PARTNERSHIP (LCP)**

##### Local Committee Scheme 2011/12: Identification of Sites - CONSIDERATION

The period for Members to submit bid to Bucks County Council for future 2011/12 submissions has been extended to 30 June 2010. Bucks County Council are would like to receive projects that are less than £2,000 to complete.

The following items have already been suggested:

- Hammersley Lane, Loudwater under the railway bridge – improvements to the footpath leading to and under the bridge. Including improvements to the existing Bucks County Council lighting beneath the bridge to be co-funded if necessary by the Parish Council;
- Chapel Road, Flackwell Heath – addition of ‘yellow - no parking lines’ by Carrington School;
- Church Road, Tylers Green - improvement to traffic calming along the single track section outside the Chapel;
- Kingsmead Road, Loudwater - replacing the footbridge railings opposite Loudwater School;
- Station Road, Loudwater –widening of the footpath beside the River Wye on the side of thee Bucks Free Press site; and
- Hammersley Lane, Tylers Green - improved drainage by St Margaret’s Church Wall.

**Members are asked to identify and submit to Bucks County Council any further Parish projects for 2011/12, particularly any which may cost less than £2,000.**

##### Flackwell Heath Planter in Chapel Road - CONSIDERATION

Members have received e:mail correspondence, including a proposed design and location map, from the Flackwell Heath Resident’s Association for a planter to be placed on the corner of Chapel Road, Flackwell Heath near to the Methodist Church. This request has been submitted to Bucks County Council as the planter will be on the Highway.

**Members are asked to consider the Flackwell Heath Residents Association request for a planter at Chapel Road Flackwell Heath and to advice accordingly.**

**AGENDA ITEM 8**

**CHEPPING WYCOMBE PARISH COUNCIL  
WORKS, SERVICES AND PLANNING COMMITTEE  
THURSDAY 3 JUNE 2010**

**COMMITTEE SITE VISIT**

Works, Services & Planning Committee Site Visit - CONSIDERATION

Members are reminded that the Committee Site Visit is scheduled to take place on:

**Thursday 15 July 2010 commencing at 7.00 pm at Cock Lane Cemetery, Tylers Green**

Members are asked to consider sites for inspection (including any matters arising elsewhere within this agenda).

**Members are asked to agree a schedule of inspection for the Site Visit on 15 July 2010.**

## AGENDA ITEM 9

### CHEPPING WYCOMBE PARISH COUNCIL WORKS, SERVICES AND PLANNING COMMITTEE THURSDAY 3 JUNE 2010

#### PLANNING

##### Railko Site, Boundary Road, Loudwater – CONSIDERATION

Work to demolish, clear and clean the site was finally completed in May 2010. The site owners BBA Aviation have not indicated what their future plans for the site are. However, the site no longer has buildings with asbestos in them and is therefore not now seen as contaminated land. It is now a brownfield which is ideal for redevelopment for commercial or residential usage.

When the site is eventually redeveloped, Local Members and residents have expressed an interest for this stretch along the river to be opened up to enable residents and visitors to walk alongside the brook.

**Members are asked to consider writing to Wycombe District Council Planning Authority requesting that if the site is redeveloped that the opening up of access to the river be available to Members of the Public.**

**AGENDA ITEM 10**

**CHEPPING WYCOMBE PARISH COUNCIL  
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**COMMITTEE BUDGETS**

Income and Expenditure – INFORMATION

Members will find attached:

- Committee Detailed Income and Expenditure Report 2010/11 (**APPENDIX B**)
- Council's Ear-Marked Reserves (**APPENDIX C**)
- Committee Detailed Income and Expenditure Report 2009/10 (**APPENDIX D**)

Members are asked to note the contents of the reports and to be updated by the Clerk, as appropriate.

Where questions arise on the Committee's finances, it is extremely helpful if these can be put to the Office at least two days before the date of the Committee meeting in order to allow any research using the Finance Package or external advice to be obtained.

**AGENDA ITEM 11**

**CHEPPING WYCOMBE PARISH COUNCIL  
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**ACCOUNTS FOR PAYMENT**

**The Accounts for Payment are to be circulated at the meeting for the approval of Members.**

**Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.**

**Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.**

