

.CHEPPING WYCOMBE PARISH COUNCIL
WORKS, SERVICES AND PLANNING COMMITTEE
"Cherish the past, adorn the present, construct for the future"

AGENDA

THURSDAY 9 DECEMBER 2010

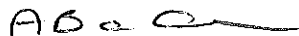
The meeting will commence at 7.30 pm at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks.

Members:

J Herschel Chairman (TG)	D Johncock (FH)
C Dodds Vice-Chairman (L)	Ms J Johnson (TG)
Mrs J Chalmers (FH)	C Jordan (L)
J Eadon-Smith (FH)	R Smith (L)
Mrs S Herron (TG)	M Wilkes (FH)

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1. **APOLOGIES FOR ABSENCE:** At the time of the agenda distribution, apologies for absence have been received from J Herschel (Other Council business)
2. **DECLARATIONS OF INTEREST:** To receive any declarations of interest by Members pertaining to Agenda Items.
3. **CEMETERIES** (page 2)
4. **FOOTPATHS AND BRIDLEWAYS** (page 3)
5. **PROJECT MONITORING** (page 4)
6. **FINANCES** (pages 7 – 8)
7. **ACCOUNTS FOR PAYMENT** (page 9)



A Banham
Deputy Clerk of the Council

2 December 2010

AGENDA ITEM 3

CHEPPING WYCOMBE PARISH COUNCIL WORKS, SERVICES AND PLANNING COMMITTEE THURSDAY 9 DECEMBER 2010

CEMETERIES

The number of interments in our cemeteries has remained fairly consistent over the past five years in spite of an overall increase nationally in the number of deaths. Yet in order to help fund the maintenance of our cemeteries it is vital that the Council encourages their usage. Over the past few years the Council has made progress towards making them more attractive places, and will continue to do so.

At the cemetery in Altona Road Loudwater the Council has thinned an avenue of leylandii, taken down self-sown trees, cleared encroaching scrub, tidied abandoned graves, cleaned, painted and rationalised seating and are now actively looking for attractive bins to use. The new road giving access to the top cemetery section has just been completed.

Similarly at the cemetery in Cock Lane Tylers Green the Council has taken down most non-native trees; extended the all-weather path, with the help of the Chiltern Society and Wycombe District Council Ranger Service laid a hedge that had grown out of control, planted new trees to soften the burial area, as well as having cleaned, painted and rationalised seating.

Anecdotal evidence however suggests that the names we use for the two cemeteries may be putting some people off their use.

Altona Road and Cock Lane Cemeteries - CONSIDERATION

Members are asked to consider renaming Altona Road Cemetery to Loudwater Cemetery in Altona Road and renaming Cock Lane Cemetery to Kingswood Cemetery in Cock Lane Tylers Green.

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CHEPPING WYCOMBE PARISH COUNCIL WORKS, SERVICES AND PLANNING COMMITTEE THURSDAY 9 DECEMBER 2010

The Parish Council has the power to repair and maintain Public Footpaths and Bridleways under the provisions of the Highways Act 1980 s.43 and s.50.

FOOTPATHS AND BRIDLEWAYS

Parish Footpath 12a - CONSIDERATION

The Chiltern Society has carried out its annual survey of public footpaths. Footpath 12a between Kings Ride and St Johns Road, Tylers Green has been highlighted as being of continued concern. This is a short, narrow and unlit footpath, in a passage created by two metre high close-boarded fencing on either side, is frequently intruded upon by vegetation and graffiti vandals. Concerns about the path have been raised in the past and closure suggested, especially as footpath 12 runs nearly parallel and is much the preferred route. The Council has been asked if it would take the lead in seeking its closure or diversion with Bucks County Council.

Members are asked to consider consulting with local residents and if they are in favour of its closure discussing with Bucks County Council Rights of Way its closure or diversion.

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PROJECT MONITORING

The Committee's recent focus has been on putting the Council's estate and equipment into good order, leaving it all in a better condition than we received it.

St Peters Church, Loudwater

The wall is to be rebuilt before Christmas and Bucks County Council Transport for Buckinghamshire will then follow-on in the new year to move the lighting column and re-build and widen the footway.

St Margaret's, Tylers Green

Quotations for the rebuilding of the matching pier at the entrance to the churchyard have been requested. Once received and subject to 'best value' considerations the repairs will be undertaken, to include replacement of the Royal Mail post box.

Benches

Seats and benches recently installed:

- One seat in the new section of the cemetery in Cock Lane, Tylers Green
- One seat at Widmer Pond (the second will be refurbished and replaced as part of the Council's events to celebrate the Queens Diamond Jubilee in 2012)
- Two seats beside the new all-weather, all-ability path in Kingswood
- Four benches beside the top football pitch at Derehams Park, Loudwater
- One seat on the green beside the stream on Kingsmead Road (by Bucks County Council TfB)
- One seat at Juniper Green, Flackwell Heath
- One seat at Straight Bit Recreation Ground, Flackwell Heath (transferred from Boundary Park when all the benches there were replaced with matching seats earlier in the year)

Three picnic tables suitable for both the able-bodied and the disabled are shortly to be placed on the Kingswood picnic area beside the new all-weather, all-ability path.

In the Spring when the timber is dry all our benches will be inspected, cleaned and given protective treatments.

Tree work

At Boundary Park Loudwater, contractors funded by the Chiltern Conservation Board Chalk Stream Project have crown lifted, pollarded and thinned branches on the trees beside the River Wye. A diseased willow had to be taken down, it will be replaced with two willow trees. Along the fenceline of Boundary Road the Council is thinning-out crowded trees, but also filling in gaps where previous plantings have failed.

Four native cherry trees sponsored by the residents association are being planted by the Council in Flackwell Heath: one on School Green and three at Juniper Green.

Community Payback

Having completed the project along the Railway Land, Loudwater - including new steps up into Fennels Wood – and working in Marsh Brook, the ‘back stream’, as part of our 2010 contribution to the Revive the Wye project, the Sunday offender groups managed by Members have now moved up into Tylers Green where they have started work on implementing the next phase of the Council’s management plan for The Common. Considerable amounts of green waste are being produced but the new chipper will enable us to dispose of it in an environmentally satisfactory way.

The Probation Service have previously agreed that offenders under supervision may use a chipper and getting it on site when needed on a Sunday might have caused problems for us or involve overtime work by our Grounds Team. However, our insurance company has confirmed that our policy permits the use of Council vehicles by any driver with the knowledge of the Council. For the purposes of clarity it includes all Members who are authorised by the Clerk or in his absence the Chairman or Vice-Chairman of the Council.

The Friday offender group, managed by our Staff, have over the past few months been at Derehams Park painting the changing rooms in the Pavilion as well as continuing to open up overgrown woodland paths, clear scrub and remove accumulations of debris. They have re-visited and cleared banks first cleared in the Spring and planted a ‘river of bulbs’ sponsored by the Loudwater Forum (including some along the new fence in Kingsmead Road).

AGENDA ITEM 6

CHEPPING WYCOMBE PARISH COUNCIL WORKS, SERVICES AND PLANNING COMMITTEE THURSDAY 9 DECEMBER 2010

COMMITTEE FINANCES

Income and Expenditure – INFORMATION

Members will find attached a copy of the Detailed Income and Expenditure Report for the Committee (**APPENDIX A**) together with a summary of the Council's Ear-Marked Reserves and notional 2011/12 Budget Reserves (**APPENDIX B**).

Members are asked to note the contents of the reports and to be updated by the Clerk, as appropriate.

Where questions arise on the Committee's finances, it is extremely helpful if these can be put to the Office at least two days before the date of the Committee meeting in order to allow any research using the Finance Package or external advice to be obtained.

Budget Setting – CONSIDERATION

At the Finance and General Purposes Committee meeting on 21 October 2010 it was agreed that under the leadership of each Committee Chairman, Members be asked to submit proposals for Exceptional Items, New Votes or EMRs or other Budgetary changes prior to the forthcoming round of Committee Cycle in November, December and January for consideration prior to the Budget and Council Precept being set.

At the previous Committee meeting on 14 October 2010 it was agreed that Budget Headings be prepared in the Accounts Package for xxx. The Package has been updated accordingly.

A revised DRAFT 2011/12 Committee Budget is attached (**APPENDIX C**).

2012 will be the Diamond Jubilee of the Queen (and an Olympic year) and Members might like to consider potential projects to be undertaken in the financial year 2011/12 so as to ensure that they are ready for unveiling/dedication in June 2012.

Notional amendments have been made in line with advice from Members, including:

the transfer of benches and signs votes to a single EMR under the Works, Services and Planning Committee heading (as ratified by Council on 2 November 2010).

Members are asked to make any recommendations on the DRAFT 2011/12 Works, Services & Planning Committee Budget for consideration by the Finance and General Purposes Committee meeting on 18 January 2011.

AGENDA ITEM 7

**CHEPPING WYCOMBE PARISH COUNCIL
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ACCOUNTS FOR PAYMENT

The Accounts for Payment are to be circulated at the meeting for the approval of Members.

Members are reminded to declare any personal or personal and prejudicial interests in any items submitted for payment.

Members of the Press and Public are asked to be excluded from the meeting for the consideration of any Confidential Payments, such as payments to members of the Council Staff.