

## CLIENT COMPANY DOCUMENTATION

### DO YOUR DOCUMENTS REFLECT CURRENT LEGISLATION?

Company Policies and Procedures are required to detail the arrangements in place to ensure compliance with all relevant legislation. These documents should be regularly reviewed to ensure that they reflect the current legislation and updated harmonised standards.

A good Company Management System will also include regular auditing of these documents and compliance by Company Personnel to ensure adherence.

Health and Safety Executive document HSG65 provides guidance on:  
Successful Health and Safety Management.

Company Policies and Procedures must reflect the most current documents:

External Drivers	Company Documents
<b>Legislation</b>	
Health & Safety @ Work Act Electricity at Work Regulation 1989	Company Health & Safety Statement
<b>Directives</b>	
ATEX DSEAR	Company Policies
<b>Standards</b>	
National BS European BS EN International IEC	Company Procedures & Specifications
Codes of Practise, Guidance Notes, Professional Body Guidance etc.	Company Guidance Notes & Local Instructions

Ex-PERTS can ensure that your company documents are fully compliant with the latest requirements.

Ex-PERTS represents industry on a number of standards committees and as such can truly claim to always be up to date with the latest documents.