

**MINUTES OF THE MEETING OF THE WANTAGE TOWN COUNCIL  
HELD IN WANTAGE CIVIC HALL, PORTWAY, ON  
MONDAY, 25 JANUARY, 2010, AT 7.30 P.M.**

Present: Councillor P M O'Leary (Town Mayor)  
Councillors B H Armitage, Mrs P Brundle, A Crawford,  
E C Goldsmith, M Green, Mrs J Hannaby, P Kent,  
J Morgan, Mrs J Reynolds, Mrs L Todd, Dr I C E Turcu and  
Mrs E A Turner.

Clerk: Mr W P Falkenau.  
Deputy Clerk: Mrs H Kell.

**Apologies for Absence**

Apologies for absence were received from Councillors Ms N J Hanna, Major J Sibbald and D B Standen.

**Declarations of Interest**

None relating to this meeting.

**Minutes of Council Meeting held on 30 November, 2009**

ON THE PROPOSITION of Councillor Armitage,  
SECONDED by Councillor Mrs Todd,  
IT WAS RESOLVED that the minutes be approved and signed.

**53. Statements and Questions from the Public**

None.

**54. Consideration of Precept for 2010/11 including consideration of letter from David Buckle, Chief Executive of the Vale of White Horse District Council dated 22 December 2009 regarding funding for the Market Place lay-out scheme**

The Clerk had prepared statements based on information provided by each of the Committees (see attached). He commented on likely reserve levels at the end of each financial year based on the estimate statements. He had included an amount of £38,000 as addition to the reserve for the Health-Check activity. This would provide sufficient matching funds to secure the Market Town grant from SEEDA. Councillor Armitage, as Chairman of the Policy, Management and Finance Committee, outlined various changes that he would propose. He suggested that there was a clear need to substantially increase the precept to meet challenges being faced by the reduction of funding from the District and County Councils.

ON THE PROPOSITION of Councillor Armitage,  
SECONDED by Councillor Mrs Todd,  
IT WAS MOVED that a precept of £150,000,221 be set. It was agreed to defer consideration of other points raised by Councillor Armitage. In a named vote, the proposition was approved 12 in favour, one against.

**For:** Councillors Armitage, Mrs Brundle, Crawford,  
Goldsmith, Green, Mrs Hannaby, O'Leary, Kent,  
Morgan, Mrs Reynolds, Mrs Todd and Mrs Turner.

**Against:** Councillor Dr Turcu.

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ON THE PROPOSITION of Councillor Armitage,  
SECONDED by Councillor Mrs Reynolds,  
IT WAS RESOLVED that the Town Council should look seriously at the proposal by David Buckle concerning taking over responsibility for the Manor Road Recreation Ground in return for a significant contribution to the Market Place refurbishment. This should be explored further by engaging with the District Council and discovering what would be involved, opportunities as well as obligations. Attention was to be given on what the District Council could provide with regard to the Market Place refurbishment.  
**Action: Clerk**

**55. Consideration of Proposed Timetable for 2010/11**

ON THE PROPOSITION of Councillor Armitage,  
SECONDED by Councillor Morgan,  
IT WAS RESOLVED that the draft timetable published by the Clerk be adopted, subject to review by Councillors, and referral of any proposed changes to the Clerk.  
**Action : All Councillors**

**56. Town Mayor's Correspondence**

(a) High Sheriff's Awards : 2009/10

The High Sheriff was again seeking nominations for his awards focusing on those who had made a significant contribution for youth in the area. The Town Mayor asked Councillors to provide him with details of those they felt should be nominated.  
**Action : All Councillors**

(b) Reception for Volunteers

This was to be held on 24 March, 2010 between 7 p.m. and 8.30 p.m. at the Civic Hall. Councillors were asked to pass details of those they felt should be invited to Councillor Major Sibbald.  
**Action : All Councillors**

(c) Replacement Computer for the Council Office

The Clerk had reported that one of the computers, which was over five years old, was proving to be unreliable. He sought approval to purchase a new computer at a cost of £300, rather than trying to maintain the old machine.

ON THE PROPOSITION of Councillor Morgan,  
SECONDED by Councillor Goldsmith,  
IT WAS RESOLVED that the Clerk should proceed to purchase a replacement computer.  
**Action : Clerk**

The meeting closed at 8.35 p.m.

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WANTAGE TOWN COUNCIL MEETING HELD ON 25 JANUARY 2010 - AGREED WORKSHEET

PRECEPT AND RESERVES WORKING SHEET 2010/2011

	£	2009/10 Budget £
<b>1. GENERAL RESERVES MOVEMENT</b>		
<b>Balance of General Reserves 31 March 2009</b>	<b>106,144</b>	102,962
Precept 2009/10	126,700	126,700
Bank interest forecast/budget	2,500	6,000
<b>Total funds available</b>	<b>235,344</b>	<b>235,662</b>
<b>Forecast Committee Expenditure 2009/10</b>		
Environmental (plus cemetery purchase)	(23,318)	(23,190)
Recreation and Amenities (plus Alfred's Bath)	(1,670)	(1,265)
Policy, Management and Finance	(104,785)	(107,790)
<b>Total Forecast Committee Expenditure</b>	<b>(129,773)</b>	<b>(132,245)</b>
<b>Transfers to/from Capital and Project Reserves 2009/10</b>		
Cemetery	(20,000)	(20,000)
Market Place	(30,000)	(30,000)
Vitality/Health Check	10,000	10,000
<b>Balance of General Reserves 31 March 2010</b>	<b>65,571</b>	<b>63,417</b>
<b>Balance of Capital and Project Reserves 31 March 2010</b>	<b>265,625</b>	<b>265,625</b>
<b>Estimate Committee Expenditure 2010/11</b>		
Environmental (excluding cemetery purchase)	(24,242)	
Recreation and Amenities	(4,390)	
Policy, Management and Finance	(106,200)	
<b>Total Estimate Committee Expenditure</b>	<b>(134,832)</b>	
<b>Transfers to/from Capital and Project Reserves 2010/11</b>		
Market Place		
Cemetery		
Vitality/Health Check		
Bank interest	2,000	
<b>Precept 2010/11</b>	<b>150,221</b>	
<b>Balance of General Reserves 31 March 2011</b>	<b>82,960</b>	

**2. CAPITAL AND PROJECT RESERVE**

	Balance b/f 1.4.2008 £	Additions/ (Reductions) 2009 -10 £	Additions/ (Reductions) 2010-11 £	Balance at 31.3.2011 £
Cemetery: Purchase of Land	84,000	20,000		104,000
Market Place	101,500	30,000		131,500
Vitality/Health Check	30,000	(10,000)		20,000
Wantage Silver Band	10,125			10,125
<b>Total</b>	<b>225,625</b>	<b>40,000</b>	<b>0</b>	<b>265,625</b>

## ENVIRONMENTAL COMMITTEE - FINANCIAL STATEMENT AND ESTIMATES WORKSHEET

	2009/2010 Actual YTD £	2009/2010 Budget £	2009/2010 Forecast £	2010/2011 Estimate £
<b>INCOME</b>				
<b>Environmental:</b>				
Cemetery	4,638	6,750	6,000	6,000
Fair Tolls	3,088	3,100	3,088	3,088
Market Tolls	10,220	15,000	13,000	13,000
Misc	-	-	-	-
Parking Fines	1,135	1,000	1,250	3,000
Grants and provisions	1,019	-	1,019	-
VC Forecourt	64	60	80	80
<b>TOTAL Environmental</b>	<b>20,164</b>	<b>25,910</b>	<b>24,437</b>	<b>25,168</b>
<b>EXPENSES</b>				
<b>Environmental:</b>				
<b>Car Park MP:</b>				
Attendant	-	1,000	-	2,250
Rates	2,925	3,700	3,250	3,500
Car Park MP-Other	35	-	300	300
<b>TOTAL Car Park MP</b>	<b>2,960</b>	<b>4,700</b>	<b>3,550</b>	<b>6,050</b>
<b>Cemetery:</b>				
Cemetery land purchase	-	-	-	-
Cleaning	960	1,600	1,200	1,200
Grasscutting	3,600	4,000	3,900	4,225
Railings	-	-	-	-
Maintenance	4,200	1,500	4,500	2,500
Rates	507	500	550	550
Tree removal	-	-	-	-
Cemetery-Other	167	2,500	250	250
<b>TOTAL Cemetery</b>	<b>9,434</b>	<b>10,100</b>	<b>10,400</b>	<b>8,725</b>
<b>Fairs:</b>				
Attendant	360	630	360	360
Closure	975	1,000	975	975
Clean up	-	-	-	-
<b>TOTAL Fairs</b>	<b>1,335</b>	<b>1,630</b>	<b>1,335</b>	<b>1,335</b>
<b>Market Sq:</b>				
Attendant	5,171	8,070	8,070	8,500
Contractor	-	600	-	-
CCTV Mtce	-	300	300	300
Maintenance	-	250	250	250
Rates	3,607	4,100	4,100	4,250
Refurbish	4,710	10,000	10,000	10,000
Statue	176	500	500	500
Market Sq-Other	470	100	500	500
<b>TOTAL Market Sq</b>	<b>14,134</b>	<b>23,920</b>	<b>23,720</b>	<b>24,300</b>
<b>Maintenance</b>				
Street Furniture (includes display poles)	2,030	2,500	2,500	2,500
VC Forecourt wages	3,391	5,250	5,250	5,500
VC Forecourt mtce	27	500	500	500
Pride In Wantage	-	500	500	500
Env-Other	-	-	-	-
	5,448	8,750	8,750	9,000
<b>TOTAL Environmental</b>	<b>33,311</b>	<b>49,100</b>	<b>47,755</b>	<b>49,410</b>
<b>TOTAL INCOME - EXPENSES</b>	<b>(13,147)</b>	<b>(23,190)</b>	<b>(23,318)</b>	<b>(24,242)</b>

## RECREATION AND AMENITIES COMMITTEE - FINANCIAL STATEMENT AND ESTIMATES

	2009/2010 Actual YTD £	2009/2010 Budget £	2009/2010 Forecast £	2010/2011 Estimate £
<b>INCOME</b>				
<b>R&amp;A:</b>				
Allotments	2,275	2,400	2,275	2,275
	-			
<b>TOTAL R&amp;A</b>	<b>2,275</b>	<b>2,400</b>	<b>2,275</b>	<b>2,275</b>
<b>EXPENSES</b>				
<b>R&amp;A:</b>				
<b>Allotment:</b>				
Maintenance	113	500	230	230
Health & Safety	-	300		
Water	389	450	450	450
Rent	661	700	700	700
Administration				
Allotment-Other	570	-	570	570
<b>TOTAL Allotment</b>	<b>1,733</b>	<b>1,950</b>	<b>1,950</b>	<b>1,950</b>
<b>Play Areas:</b>				
Charlton maintenance				
Grasscutting	480	700	480	700
Cleaning	-	)		
Maintenance	-	400 )	400	400
Health & Safety		)		
Fencing		)		
Play Areas-Other		615 )	615	615
<b>TOTAL Play Areas</b>	<b>480</b>	<b>1,715</b>	<b>1,495</b>	<b>1,715</b>
<b>Projects:</b>				
Alfred's Bath	145	-	500	1,000
Tree survey				2,000
Youth Shelter/Project			-	
Other		-		
	145	-	500	3,000
<b>TOTAL EXPENDITURE R&amp;A</b>	<b>2,358</b>	<b>3,665</b>	<b>3,945</b>	<b>6,665</b>
<b>TOTAL INCOME - EXPENSES</b>	<b>( 83)</b>	<b>( 1,265)</b>	<b>( 1,670)</b>	<b>( 4,390)</b>

20/01/2010

## POLICY, MANAGEMENT &amp; FINANCE COMMITTEE - FINANCIAL STATEMENT AND ESTIMATE WORKSHEET

	2009/10 Actual YTD £	2009/10 Budget £	2009/10 Forecast £	2010/11 Estimate £
<b>PM&amp;F</b>				
<b>EXPENSES</b>				
<b>Grants:</b>				
Community Group support re CH	2,494	4,000	6,000	6,000
Donations	1,160	2,120	2,120	2,120
Displays	2,640	3,660	3,660	3,660
Dickensian Evening	375	1,300	1,300	1,300
IAC	3,700	3,700	3,700	3,700
JEF	1,000	1,000	1,000	1,000
JET	4,450	4,600	4,600	4,600
Museum	16,600	16,600	16,600	16,600
VIP/TIC	5,580	5,580	5,580	5,580
Twinning	640	640	640	640
Summer Festival	1,180	1,180	1,180	1,180
Wantage Counselling	590	590	590	590
<b>TOTAL Grants</b>	<b>40,409</b>	<b>44,970</b>	<b>46,970</b>	<b>46,970</b>
<b>STAFF COSTS</b>				
<b>Salaries:</b>				
Salary Admin	549	700	750	750
Salaries-Other	28,438	39,000	39,000	39,400
<b>TOTAL Salaries</b>	<b>28,987</b>	<b>39,700</b>	<b>39,750</b>	<b>40,150</b>
Staff Training	-	1,000	-	500
Pensions Berks	( 19)	730	( 19)	-
<b>Total Staff Costs</b>	<b>28,968</b>	<b>41,430</b>	<b>39,731</b>	<b>40,650</b>
<b>OFFICE COSTS</b>				
<b>Office Mtce:</b>				
Rates and utilities	19		30	30
Office Mtce-Other	1,926	940	2,000	2,000
<b>TOTAL Office Mtce</b>	<b>1,945</b>	<b>940</b>	<b>2,030</b>	<b>2,030</b>
<b>Office Admin:</b>				
Photocopier	496	700	700	700
Postage	719	1,000	1,000	1,000
Stationery	780	900	1,000	1,000
Telephone	506	850	700	700
Office Admin-Other	71	-	100	100
	<b>2,572</b>	<b>3,450</b>	<b>3,500</b>	<b>3,500</b>
Renovate furniture				
External Audit	550	650	550	650
Internal Audit	1,180	1,350	1,180	1,200
Bank Chrg	158	250	250	250
Clerk's Exps	-	50	50	50
Computers	404	500	600	400
<b>Total Office Costs</b>	<b>6,809</b>	<b>7,190</b>	<b>8,160</b>	<b>8,080</b>
Health & Safety	-	300	-	-
Insurance	3,355	3,500	3,355	3,500
Mayor's Chain	-	100	-	50
Mayor's Exps	2,000	2,000	2,000	2,000
Civic Visits	1,944	1,750	1,944	2,000
Election	45	3,600	45	-
Subscriptions	1,580	1,700	1,580	1,700
Recruitment	-	250	-	250
Sundry	237	1,000	1,000	1,000
	<b>9,161</b>	<b>14,200</b>	<b>9,924</b>	<b>10,500</b>
<b>TOTAL PM&amp;F</b>	<b>85,347</b>	<b>107,790</b>	<b>104,785</b>	<b>106,200</b>