

WELWYN PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 27th JUNE 2006 COMMENCING AT 7.45pm

PRESENT: Chairman, Councillor J Roper, Councillors M Benson, J Blackburn, A Burnapp, C Passmore, M Rowland and I Skidmore

IN ATTENDANCE:

R Findlay, Clerk, L Ellis, Asst Clerk and one member of the public

2006/65

APOLOGIES FOR ABSENCE:

Councillors S Butler (holiday), C Hukin (other commitments), P Neville (other commitments) and I Wheeler (other commitments)

2006/66

MINUTES OF THE MEETING HELD ON 30th MAY 2006:

It was Resolved to sign the minutes of the meeting as being correct and accurate.

2006/67

MATTERS ARISING FROM THE MINUTES OF 30th MAY 2006:

Update on Alarm System

Ø It was reported that the alarm system at the Civic Centre is due to be installed week commencing 7th August 2006.

A further quotation has been received for an external monitoring system costing approximately £700 in the first year and thereafter an annual cost of £275. It is envisaged that the payphone line already at the Civic Centre could be used thereby keeping costs to a minimum.

Visit to the Frythe (05/09/06)

Ø A tour of the grounds of the Frythe has been arranged for 6.00pm on Tuesday 5th September 2006. The Clerk to invite the Tree Warden to attend and also to request that Councillors put their names forward if they would like to attend.

Welwyn Festival Parish Stand report

Ø The Clerk reported that the Tombola prizes raised the sum of £88.30 which will be forwarded to the Welwyn Festival Group for them to donate to nominated charities.

The two stands had more visitors than last year and the Clerk stated that a report would be produced.

The Chairman thanked the Clerk, the Assistant Clerk and Head Groundsman for their help and assistance on an excellent event.

Councillor Burnapp and the Clerk will e-mail all Councillors the dates of next years event to ensure that they are in everyone's diaries.

HAPTC/NALC Annual Subscriptions:

Ø Item will be discussed by the Finance Committee and included in the budget preparations.

Xmas Lantern Parade:

Ø The Council thanked Councillors Burnapp and Rowland for volunteering to be involved as Committee Members in the forthcoming Xmas Lantern Parade arrangements.

a) **PLANNING & LICENSING COMMITTEE 6th June 2006:**

The draft minutes were presented to Full Council for information.

It was reported that Welwyn Hatfield Borough Council had visited 17 The Avenue (2006/21). Work being carried out is within the Planning Regulations.

The Clerk will be preparing a document on licensing (2006/23) which will be presented at the Leisure Facilities & Open Spaces Committee for their consideration.

b) **LEISURE FACILITIES & OPEN SPACES COMMITTEE 13th June 2006:**

The draft minutes were presented to Full Council for information.

It was reported that Councillors Blackburn and Passmore had visited the Pavilion to review the condition of the guttering and downpipes (2006/40). In discussion with the Clerk it was recommended that UPVC should be used as it is a more durable material. The Clerk is awaiting further information from the companies who had provided the original quotations.

The Clerk will shortly be meeting with a representative from a company named Blachere to discuss quoting for supplying LED Christmas lights (2006/46) The original suppliers of the Christmas lights, Lamps & Tubes Illuminations have stated that they recommend purchasing new lights as a cheaper option to having them repaired.

The Clerk reported that the use of Bunting during Welwyn Festival Week as an alternative to the Christmas lights was very successful.

c) **ALLOTS.CEM & CHURCHYARD COMMITTEE 20th June 2006:**

The draft minutes were presented to Full Council for information.

It was reported that the Chairman of the Committee and the Clerk had held a very successful meeting with the residents in Ellesfield (2006/50)

During the recent inspection of the Cemetery one headstone had to be laid to the ground for safety reasons and that a further two stones were tilting. This action was taken on health and safety grounds with great care and responsibility.

It was reported that St Mary's Church were creating a living record of the inhabitants of Welwyn by donating a tile for the new Church House. The Council request that the Clerk should proceed with the purchasing of a square metre and Councillors will each be invited to sign a tile.

d) **FINANCE COMMITTEE 27th JUNE 2006:**

It was reported that the invoice for grass seed which was discussed at the Committee meeting in May had been paid and that the materials purchased for maintaining the playing fields was an annual payment and that it was a lower amount than in 2005.

The payments for June of **£27,152.97** were then agreed and approved by Full Council.

The rental is still outstanding for the use of the Health Clinic, the Clerk reported that a reminder has been sent regarding non payment of our invoice. The process for setting the budget will commence in August this year which will enable the Council to be in a position to deliver the budget in September.

e) YOUTH WORKING PARTY

It was reported that a meeting is due to be held in July.

The Chairman reported that he had recently visited the youth shelter at the playing fields where a number of youngsters thanked the Council for providing the shelter for their use.

2006/69

PARISH PLAN:

The Welwyn Parish Plan Steering Committee's report and Treasurer's report were presented to Council for information. The annual accounts of the committee would be available within the next month.

Distribution of the interim report had encountered delivery problems and it was suggested the volunteers should be sought to carry out further distribution of material.

The Clerk requested that the Working Parties keep her informed of their work and ensure that any meeting notes are copied to her for information.

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LOCAL WORKS PUBLIC MEETING (26/07/06):

The Clerk requested that Councillors should attend the meeting if possible.

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REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES:

None received.

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COUNCILLORS WRITTEN REPORTS:

None received.

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CLOSE OF MEETING:

The Chairman closed the meeting at 8.36pm

Signed.....Chairman

Date.....2006