

**MINUTES OF A MEETING OF THE PARISH COUNCIL
HELD ON TUESDAY 30TH OCTOBER 2007 AT THE PARISH CENTRE LOCKLEYS DRIVE WELWYN
WHICH COMMENCED AT 7.45PM**

PRESENT: Councillor J Roper (Chairman) and Cllrs M Benson, J Blackburn, S Butler
I Colpitts, H Hughes, C Hukin, P Neville, L Page and I Skidmore.

IN ATTENDANCE: R Findlay (Clerk to the Council), J Lewis (Office Administrator)
and D H Ober (member of the public).

APOLOGIES: Cllr L McLusky (other commitments).

PUBLIC PARTICIPATION: No members of the Public wished to speak to the Council.

2007/135 WELCOME.

The Chairman welcomed everyone to the meeting.

2007/136 DECLARATION OF INTEREST.

Cllrs Butler, Colpitts and Skidmore declared an interest in Item 6 on the Agenda,
Parish Plan Steering Committee.

2007/137 MINUTES OF THE MEETING HELD ON 25TH SEPTEMBER 2007.

It was **RESOLVED** that these were a true and accurate record and were signed
by the Chairman.

**2007/138 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON
25TH SEPTEMBER 2007.**

Revival of the Association of Welwyn Hatfield Parishes-update.

The Clerk reported that there was to be a meeting of the Association on
21st November 2007.

2007/139 REMEMBRANCE SUNDAY.

The Clerk reported on the plans for those Councillors taking part in the
forthcoming Remembrance Sunday.

2007/140 PARISH PLAN STEERING COMMITTEE.

Cllrs Butler, Colpitts and Skidmore had declared an interest in this item.

Cllr Skidmore presented the Audited Accounts for the Committee for the year
ended 19th June 2007. He gave a report on the Committee's activities and
answered questions.

It was reported that the Committee had produced an updated leaflet listing
transport facilities within the Parish and asked the Parish Council for a donation
towards the production of the leaflets.

This was put to the vote.

For:	6
Against:	1
Abstentions:	3

RESOLVED that the Council makes a donation of £500 to the Parish
Plan Steering Committee to cover part of the production costs.

RESOLVED the Council is not committed to any funding for the production of the
Transport leaflet in future years.

The Clerk was asked to advise the Steering Committee that if the Council funded
the project in the future, the Parish Council logo should be used on the leaflets.
It was suggested that the Steering Committee should seek additional funding
from the County Council for future leaflets as they had government funding for
this purpose.

2007/141 REQUEST FOR FINANCIAL SUPPORT – WELWYN WAILERS.

The Clerk reported that a request had been received from Welwyn Wailers for

a donation and copies of their accounts were presented to the Council.

RESOLVED in place of a cash donation, the Council will give Welwyn Wailers a £150.00 reduction on the fee for their forthcoming four-day production at the Civic Centre. The Clerk will liaise with the Booking Clerk

2007/142 REQUEST FOR FINANCIAL SUPPORT –STOP STANSTEAD EXPANSION.

The Clerk reported that a request had been received from Stop Stanstead Expansion group for a donation.

RESOLVED the request was refused.

2007/143 TERMS OF REFERENCE FOR NEW WORKING PARTY.

After discussion it was **RESOLVED** that this be a matter for the Leisure Facilities and Open Spaces Committee to investigate whether a new working party was required.

2007/144 DRAFT TERMS OF REFERENCE – PARISH COUNCIL’S FIVE YEAR PLAN.

RESOLVED to defer this item to another meeting.

2007/145 CIVIC CENTRE STRUCTURAL SURVEY.

RESOLVED the Council does not commit to a Structural Survey at this time.

RESOLVED the Clerk obtain three quotations to get an idea of the cost involved.

2007/146 OCTOBER REPORTS OF COMMITTEES.

a) Planning and Licensing Committee.

Cllr Hukin, Chairman of the Committee, presented a report of the meeting held on 2nd October 2007 and answered questions.

b) Finance Committee.

Cllr Skidmore, Chairman of the Committee, presented a report of the meeting held on 9th October 2007 and answered questions.

He asked the Council to accept the payments for September of **£22,032.36**

RESOLVED the payments totalling **£22,032.36**

Leisure and Open Spaces Committee.

Cllr Blackburn, Chairman of the Committee, presented a report of the meeting held on 16th October 2007 and answered questions.

2007/147 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES.

No reports had been received.

At this juncture Council **RESOLVED** to accept some urgent, and highly confidential business under ‘Councillors Reports’.

The member of the public and the Administration officer then left the meeting.

EXEMPT BUSINESS.

Under section 100A (4) of the Local Government ACT 1972 for the next item on the Agenda, the public and accredited representatives of newspapers were excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

2007/148 COUNCILLORS’ WRITTEN REPORTS.

The Chairman presented a confidential report to Council.

Resolved, the Council support the proposal. Details of which are recorded in Confidential Minutes.

The Office Administrator then returned to the meeting.

The Clerk reported on the proposed meeting with WHBC in relation to the Civic Centre Rent review.

2007/149 CLOSE OF MEETING.

The Chairman thanked everyone for their attendance and closed the meeting at 9.50pm

Signed:..... Chairman, Welwyn Parish Council

Dated: 27th November 2007