

**MINUTES OF A MEETING OF THE
PARISH COUNCIL
HELD ON TUESDAY 27TH NOVEMBER 2007
THE PARISH CENTRE LOCKLEYS DRIVE WELWYN
COMMENCING AT 7.45PM**

PRESENT: Councillor J Roper (Chairman) and Cllrs J Blackburn, S Butler,
I Colpitts, H Hughes, C Hukin, L McLusky, P Neville and I Skidmore

IN ATTENDANCE: R Findlay (Clerk to the Council), J Lewis (Office Administrator) and Dr H Ober
(member of the public)

PUBLIC PARTICIPATION: There were no members of the public wishing to address the Council.

APOLOGIES FOR ABSENCE: Cllr M Benson (work commitments)

2007/150 DECLARATIONS OF INTEREST. None

2007/151 MINUTES OF THE MEETING OF THE COUNCIL HELD ON 30TH OCTOBER 2007. It
was **RESOLVED** that these were a true and accurate record and were signed by
the Chairman.

**2007/152 MATTERS ARISING FROM THE MINUTES OF THE MEETING OF THE COUNCIL
HELD ON 30TH OCTOBER 2007.**

Welwyn & Hatfield Association of Parish and Town Councils.

The Chairman reported on a meeting held on 21st November 2007 with other Parish
and Towns Councils within the borough to consider the re-forming of the
Association.

Remembrance Sunday 2007. The Chairman reported that the War Memorial had
been cleaned in time for this year's Remembrance Sunday.

Civic Centre Structural Survey. The Clerk reported that she had received a
quotation from Brown and Lee but was waiting for another firm to submit their
quotation.

2007/153 SPECIAL EXPENSES & DIGSWELL PLAYING FIELD REPORT.

Cllr Neville submitted a written report on a meeting he had attended with
representatives from Welwyn Hatfield Borough Council and answered questions.

2007/154 CO-OPTION ONTO COMMITTEES.

The Clerk reported on her advice given regarding the co-option of non-Councillors
onto the Council's Committees.

The Clerk was asked to write to Dr H Ober and the Welwyn Planning and Amenity
Group detailing the correct procedure for their attendance at future Committee
meetings.

2007/155 DRAFT DIGNITY AT WORK/ BULLYING & HARRASSMENT POLICY.

The Clerk presented a written Draft Policy to the Council. Councillors were asked
to study this Draft and send any comments or recommendations in writing to the
Clerk in time for the Council meeting in January.

2007/156 ALLOTMENT ASSOCIATION AGM.

The Clerk reported that the Allotment Association's Annual General Meeting was
scheduled for 22nd February 2008. Councillors were asked to advise the Clerk if
they would be attending this meeting.

2007/157 NOVEMBER REPORTS OF COMMITTEES.

a) **Planning & Licencing Committee.** Cllr Neville, Vice Chairman, presented the
Minutes of the meeting of the Committee held on 6th November 2007 that he
had chaired in the absence of the Chairman and answered questions.

- b) **Finance Committee.** Cllr Skidmore, Chairman of the Finance Committee, presented the Minutes of the meeting of the Committee held on 13th November 2007 and answered questions. It was **RESOLVED** to approve payments totalling £25,836.40 for the month of October 2007 and these were signed by the Chairman.
- c) **Leisure & Open Spaces Committee.** Cllr Blackburn, Chairman of the Leisure & Open Spaces Committee, presented the Minutes of a meeting of the Committee held on 20th November 2007 and answered questions.

2007/158 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES.

- a) **Report on the meeting of the Welwyn Hatfield Alliance Group.**
The Chairman reported on a meeting held on 21st November 2007 attended by other Parish & Town Councils from within Welwyn Hatfield.
- b) **Welwyn Hatfield Borough Council Core Strategy.**
Cllr Skidmore reported on a Core Strategy workshop held by Welwyn Hatfield Borough Council.

2007/159 COUNCILLORS' WRITTEN REPORTS. None.

EXEPT BUSINESS

Under Section 100A (4) of the Local Government Act 1972 for item 12 on the Agenda, The Chairman at this point excluded the public and accredited representatives of newspapers on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of the Act by virtue of the paragraph specified against the item.

At this juncture, the member of the public left the meeting.

2007/160 CIVIC CENTRE UPDATE.

The Clerk presented a report and the Council. Details appear the Confidential Minute.

2007/161 CLOSE OF MEETING.

The Chairman thanked everyone attending and closed the meeting at 9.50pm

Signed:.....Chairman, Welwyn Parish Council.

Dated 18th December 2007.