

WELWYN PARISH COUNCIL
MINUTES OF A MEETING OF THE FINANCE COMMITTEE
HELD ON TUESDAY 29th AUGUST 2006 IN THE PARISH
CENTRE WHICH COMMENCED AT 7.00pm

Present: Councillors Skidmore (Chairman), Rowland, Neville, Roper.

Apologies: The Clerk (Illness)

2006/16 MINUTES:
Minutes of meeting held 25th July 2006. The minutes were signed as correct and accurate.

2006/17 MATTERS ARISING FROM THE MINUTES.
The Chairman reported that the error in NIC payments was ours and not the Inland Revenue. While we had paid the employees portion we had not paid the employers portion. The outstanding sum, which had been budgeted, had been paid. Councillor Neville asked that a check was made to ensure that a similar error had not been made in pension payments.

2006/18 INVOICES TO BE AGREED.
One invoice totally over £1000 had been agreed between the clerk and the Chairman, (Post meeting note this was the annual hire of waste containers for the Civic centre (£1075 inc. VAT).

2006/19 ACCOUNTS:
Accounts were not available for approval. Councillors Rowland and Roper were delegated to approve the accounts when available.

2006/20 BUDGET 2007/2008:
Councillors were reminded that budget items should be ready by October at the latest. The Chairman suggested that a communication/publicity budget should be established. Councillor Neville emphasised that any budget for such items might have restrictions on its use.

2006/21 CHEQUE SIGNING: No cheques were signed.

2006/22: EXEMPT BUSINESS:

That under section 100A (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

Carpet quotations for Spindlebury Cottage. The Committee favoured the John Lewis quotation even though it was the most expensive.

2006/23: CLOSE OF MEETING:
The Chairman closed the meeting at 7.17pm.

Signed.....Chairman of Finance

Date 31st October 2006