

# WELWYN PARISH COUNCIL

## MINUTES OF THE FINANCE MEETING HELD ON TUESDAY 30<sup>th</sup> JANUARY 2007 HELD IN THE PARISH CENTRE WHICH COMMENCED AT 7.00PM

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**PRESENT:** Chairman, Councillor I Skidmore J Roper, A Burnapp,  
P Neville, M Rowland.

**ATTENDANCE:** R Findlay (Clerk), S Harrop (Office Administrator) and one member  
of the public

**2007/05 APOLOGIES FOR ABSENCE:**  
Councillors, C Hukin.

**2007/06 THE MINUTES OF THE 'EXTRAORDINARY' FINANCE MEETING HELD ON  
16<sup>TH</sup> JANUARY 2007:**

The meeting was held purely for the consideration of the 2007/2008 Budget and Precept.

The minutes of the meeting held on 16<sup>th</sup> January 2007 were considered by the Committee and accepted as an accurate and correct record then duly signed by the Chairman.

**2007/07 MATTERS ARISING FROM THE MINUTES OF THE 'EXTRAORDINARY'  
FULL COUNCIL MEETING HELD ON 16<sup>TH</sup> JANUARY 2007:**

There were no matters arising.

**2007/08 CHEQUES FOR APPROVAL AND SIGNATURE**

There were no high invoice amounts this month to be considered by the Committee.

**2007/09 ACCOUNTS FOR JANUARY 2007:**

The Chairman informed the Committee that the accounts were up to date and invited any questions. The Chairman and Clerk answered all questions put to them. The Committee then agreed they were happy to accept the accounts for January 2007.

The Chairman of Finance gave a summary of the document previously handed out to the Committee showing the 'Year to date' figures. He explained the reason for this and told the Committee this would be produced each month together with the Income and Expenditure accounts. The Clerk also told the Committee that from April, for the financial year 2007/2008, the document would also show the precept figures to enable all Councillors to have a better understanding of the Council's spending and the Bank Balances at the end of each month.

It was agreed to recommend to Council that the Income and Expenditure for January 2007 be accepted. The figure for payments to be recommended to Full Council will be **£20,615.73**

**2007/10 SPECIAL EXPENSES:**

Cllr Neville explained what Special Expenses were which the Borough Council takes from the Parishioners of Welwyn.

The Clerk had sent a letter to WHBC, which Cllr. Neville had been delegated to draft regarding the proposed charges for Special Expenses. The Council is now waiting for a response from WHBC

It was agreed that the Parish Council pursue the taking over the maintenance and care of Singlers Marsh, Digswell Playing fields and Danesbury which the Parish Council would find more cost effective than Parishioners paying the Special Expenses.

The Clerk asked that the Finance Committee if they would consider recommending to Council that they again look to become a 'Quality Parish Council', which could help in WHBC delegating Singlers Marsh, Digswell Playing fields and Danesbury to the Parish Council.

This was unanimously agreed.

**2007/11**

**CLOSE OF MEETING:**

The Chairman closed the meeting at 7.25pm

**Signed.....Chairman of the Finance Committee**

**Date: 27<sup>th</sup> February 2007**