

**MINUTES OF THE MEETING OF
FINANCE COMMITTEE
HELD ON TUESDAY 9th OCTOBER 2007 AT 7.30PM
AT THE PARISH CENTRE. LOCKLEYS DRIVE. WELWYN.**

Present: Chairman, Councillor I Skidmore and Councillors, J Roper, P. Neville, L Page and H Hughes

In Attendance: R Findlay (Clerk)

Apologies: None

2007/55

WELCOME:

The Chairman welcomed everyone and opened the meeting.

2007/56

DECLARATIONS OF INTEREST:

There were no declarations of Interests.

2007/57

MINUTES OF THE MEETING HELD ON 14TH AUGUST 2007:

It was agreed to defer the signing of the minutes of the August meeting until they had been amended. They are due to be signed at the November Finance meeting.

Resolved, it was agreed that the minutes were an accurate and correct record then duly signed by the Chairman.

2007/58

MINUTES OF THE MEETING HELD ON 11TH SEPTEMBER 2007:

Resolved the minutes were an accurate and correct record then duly signed by the Chairman.

2007/59

MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 11TH SEPTEMBER 2007:

2007/50: It was agreed that the Committee take a look at the Leases for the Welwyn Tennis Club, Welwyn Bowls Club and Welwyn Sports and Social Club.

Resolved, The Clerk will submit a report for the November meeting.

2007/60

LARGE INVOICES TO BE AGREED BY THE COMMITTEE:

- The invoice for the Materials for the Civic Centre of £ 2265.51 was for the work carried out to the floor and stage area in the Main Hall.
- The Valuation for the Civic Centre of £910.63 was an unusual one-off payment.
- Repairs to the play equipment at the playing fields was £1223.12

All the above payments were accepted by the Committee.

The Clerk reported that payment of £4371.24 is due from Customs and Excise for reimbursement of VAT for July, August and September 2007

The Clerk reported that since the printing of the Bank Balance Statements for September, the figures had increase slightly as the Bank Interest had been added.

The Clerk also reported that the Balance Sheet also contained the Estimated Precept figures for 2007/2008

The Clerk was asked to check with the bank to see if the second element of the Precept had been paid by the Borough Council .

It was **Resolved**, the Clerk look at the difference between the cost from the last financial year of using Contractors and the possible savings the Council has made due to the Council's employment of a Handy man.

2007/61 CHEQUES FOR APPROVAL AND SIGNATURE:

It was agreed to recommend to full Council the payments for September of **£ 21,946.46** be accepted.

2007/62 BUDGET BIDS FROM COMMITTEES;

The Leisure Facilities & Open Spaces Committee had submitted some bides to the Committee. It was **Resolved** to ask the Leisure Facilities & Open Spaces Committee to prioritise their bids fin time for the November Finance meeting.

Under section 100A (4) of the Local Government Act 1972, the public and accredited representatives of the newspapers are excluded from the meeting from this point onwards on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

2007/63 CLERKS STAFFING REPORT 2007:

The Clerk had previously circulated her report to the Committee for information before submitting the report to Full Council.

2007/64 CLOSE OF MEETING:

The Chairman thanked everyone for attending and closed the meeting at 8.37pm

Signed.....

Chairman of the Finance Committee

Date.....2007