

**MINUTES OF A MEETING OF THE LEISURE FACILITIES HELD ON  
TUESDAY 14<sup>th</sup> FEBRUARY 2006  
IN THE PARISH CENTRE, COMMENCING 7.30pm**

---

**PRESENT:** Chairman, Councillor M Benson and Councillors,  
J Blackburn, A Burnapp, C Passmore, J Roper and M Rowland.

**APOLOGIES:** Clerk, R Leeming (other commitments)

**IN ATTENDANCE:** Asst Clerk, Lorraine Ellis

**2006/06 MINUTES OF THE MEETING HELD ON 10<sup>th</sup> JANUARY 2006:**  
The minutes of the above meeting were taken as read and duly signed by the Chairman.

**2006/07 MATTERS ARISING FROM THE MINUTES:**  
**Heating at the Pavilion**  
A further quotation will be available from the Property Maintenance Group shortly. The Committee discussed the possibility of installing gate valves which would enable the heaters to be switched off individually. It was agreed that the heating should be addressed now and that ATS should be requested to re-quote for this additional work. Cllrs Benson and Blackburn will review the upgraded specifications and agree a way forward for discussion at Full Council.

**Youth Shelter**

It was reported that the order had been placed for the Youth Shelter on the playing fields although the location for the shelter will be in a slightly different position due to drainage pipes in the original area chosen. Two quotations have been received for work for a pathway leading to the shelter this would formalise the entrance through the hedge. The Committee agreed to proceed with the quotation received from Monster Play Systems.

**2006/08 COBB LANE COMMON:**  
The Committee were advised that legal advice is awaited

**2006/09: ST MARY'S SCHOOL TRAVEL PLAN COMMITTEE:**  
The piece of land in Ottway Walk belongs to Welwyn Parish Council. The Committee agreed that permission should be granted for St Mary's School, at their expense, to paint a pedestrian crossing on our land which they should then maintain. The Council do not accept any responsibility or liability.

**2006/10: TREE WARDEN SCHEME:**  
It was recommended that Dr H Ober of Spindlebury Cottage be asked if he would be willing to volunteer to attend the meeting planned by Welwyn Hatfield Council for Thursday 9<sup>th</sup> March 2006 on the Tree Warden Scheme.

Chairman's initials.....

**2006/11: PLAYINGFIELDS, OTTWAY WALK:**

**Disabled Access**

It was agreed that the request for the continuation of the handrail along the sloping path at the Whitehill Centre be further investigated. The Clerk to advise on legal status ensuring that disabled access is not compromised, seek costings for the work and to consider alternative funding options. This will also be included in the review of the playing fields area.

**Disabled Swing**

It was agreed not to proceed with the purchase of a swing for the disabled at this time but this would be included in the review of the playing fields area. The Clerk to clarify if funds are available and whether a specific request had been received.

**2006/12: ENGLISH HERITAGE OPEN DAYS:**

The Chairman is arranging a meeting with John Green from the Amenities Group and will confirm with the Clerk that we should register for the open days.

**2006/13: CIVIC CENTRE:**

**Parking**

The Clerk to instruct the Caretaker to re-instate the use of the barrier to the car park at the Civic Centre. A notice to be displayed advising that the barrier will be in use from 1<sup>st</sup> April 2006.

**Hire Agreement**

The Committee reviewed the draft hire agreement and the suggested amendments will be forwarded to the Clerk.

**Ceiling – Ladies Toilet**

A quotation has been received to repair the ceiling in the ladies toilet, additional quotations are required. Cllr Benson in consultation with Cllr Blackburn will agree and approve the action required.

**Working Party**

Due to the current issues at the Civic Centre a Working Party should be set up to consider upgrading the Civic Centre. Full Council to identify the Working Party.

The Chairman thanked everyone for attending and closed the meeting at 8.47pm

Signed.....Chairman

Date:.....2006

Chairman's initials.....