

**MINUTES OF A MEETING OF THE LEISURE FACILITIES  
COMMITTEE HELD ON TUESDAY 9<sup>th</sup> MAY 2006  
IN THE PARISH CENTRE, COMMENCING 7.30pm**

---

**PRESENT:** Chairman, Councillor M Benson and Councillors, A Burnapp,  
C Passmore and J Roper

**APOLOGIES:** Councillors J Blackburn (holiday) and M Rowland (holiday)

**IN ATTENDANCE:** Rebecca Findlay (Clerk), Lorraine Ellis (Asst Clerk)  
and one member of the public

**2006/29 MINUTES OF THE MEETING HELD ON 11<sup>th</sup> APRIL 2006:**  
It was **RESOLVED** the minutes of the meeting were an accurate and correct record, they were then duly signed by the Chairman.

**2006/30 MATTERS ARISING FROM THE MINUTES:**

**Under section 100A(4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.**

**Cobb Lane Common**

Advice had again been received from NALC and discussed by the Committee and a decision made.

The discussion is recorded in the Confidential Minute book.

**Youth Shelter**

The Clerk reported that a letter had been sent to Monster Play Systems regarding the current condition of the youth shelter. A site meeting has taken place and our complaint has been taken very seriously. It is hoped that with the new type of bolts being fitted to the shelter it will be more vandal-proof. Anti climb paint will shortly be applied in addition to warning signs advising not to climb onto the roof of the shelter. A member of the public has contacted the Clerk, although he thought the youth shelter was a good project he believed that it was a shame the vandalism had occurred.

The Youth Working Party will be meeting on 25<sup>th</sup> May 2006. Members of the Parish Plan Steering Group will be joining the working party.

**Christmas Lights**

A quotation is still awaited from the suppliers for LED replacements on the lamps. The Clerk to pursue the matter.

**Spindlebury Cottage**

The Crime Prevention Officer has been contacted and will attend shortly to carry out a review of the premises.

Chairman's initials.....

It was agreed to suspend Standing Orders to enable the Caretaker of the Civic Centre to talk to the Committee about the Civic Centre.

At this juncture it was agreed to bring item number 7 forward on the Agenda.

**2006/31**

**CIVIC CENTRE:**

The terms of reference for the Civic Centre Working Party have been drawn up and the Working Party will report to Council by 31 October 2006. The Clerk reported that the kitchen will be refurbished this year.

The Committee then reinstated Standing Orders.

**2006/32:**

**CLEANER WELWYN WEEK WORKING PARTY:**

The Working Party met on 24th April 2006 and notes of the meeting were produced. The Committee discussed the publicity poster prepared for Cleaner Welwyn Week and modified it as agreed. Councillors will distribute the letters to the local businesses during the last week of May. The Committee recommended a budget of £100 for the year, to cover the incurred costs of the Working Party. Although Councillors will be present, the Council will supply all necessary equipment and supplies.

The Clerk will contact Welwyn Hatfield Council to request copies of their work schedules for grass and hedge cutting in Welwyn. Councillor Wheeler to feed back to the Clerk any progress he has made with District Councillors Perkins and Smith.

The Clerk will arrange for a quotation for the cleaning and painting of the play equipment and for the replacement or repair of flagstones at the Whitehill Centre.

The Clerk will contact St Mary's School following a discussion with Councillor Wheeler regarding the children's involvement in designing a poster. Winning entries should be displayed.

Following a discussion between the Clerk and the Head Groundsman regarding planting of the flower beds at the Civic Centre, if there are no issues regarding the timespan the work will proceed.

When a decision has been reached regarding what sort of testing of the river water by the children of Monks Walk School is required, contact will be made with the Hertfordshire Groundwork Trust for their assistance with the river bed.

The Clerk to contact the Welwyn Hatfield Times regarding publicity for Cleaner Welwyn Week.

**2006/33:**

**PARKING ON OTTWAY WALK:**

Following a complaint received recently regarding parking in Ottway Walk the Clerk recommended painting yellow 'no parking' lines, it was also suggested that white 'give way' lines could be painted outside the gates of St Mary's School and the car park area.

The Clerk will prepare a map showing the areas in question and this item will be discussed further at the June Committee meeting.

Chairman's initials.....

**2006/34:**

**CHANGE OF COMMITTEE NAME:**

It was agreed that the Committee name should be more precise and functional. Leisure Facilities and Open Spaces Committee was recommended.

**2006/35:**

**CIVIC CENTRE:**

**Entertainment Licence**

A meeting will be held with Councillors Benson, Roper and the Clerk to discuss the licence and a report prepared for the next Committee meeting in June.

The Chairman thanked everyone for attending and closed the meeting at 9.44pm

**Signed.....Chairman**

**Date:.....2006**

**Chairman's initials.....**