

WELWYN PARISH COUNCIL

MINUTES OF A MEETING OF THE LEISURE FACILITIES & OPEN SPACES COMMITTEE HELD ON TUESDAY 8TH AUGUST 2006 IN THE PARISH CENTRE, COMMENCING 7.30pm

PRESENT: Chairman, Councillor M Benson and Councillors,
J Blackburn, A. Burnapp, C Passmore, J Roper and M Rowland

APOLOGIES: All present.

IN ATTENDANCE: Rebecca Findlay (Clerk), Desmond Leslie (Civic Centre Caretaker) and one member of the public

2006/55 MINUTES OF THE MEETING HELD ON 11TH JULY 2006:

It was **RESOLVED** the minutes of the meeting were an accurate and correct record and duly signed by the Chairman.

2006/56 MATTERS ARISING FROM THE MINUTES OF 11TH JULY 2006:

- **Remedial works to the Pavilion:** The Clerk reported that the revised quotes had not yet been received. It was agreed that due to coming to the end of the summer season, when the quotes arrive, the Chairman Vice-Chairman and Councillor Roper has designated authority to make a decision and then for the Clerk to authorise the work on the Pavilion.
- **New Scout Headquarters Lease at White Hill:** It was reported that the Solicitor need a decision on the draft lease. Councillor Roper had already looked through the lease and is in agreement with the amendments. The Chairman agreed to come into the office and look through the lease on Wednesday then the Clerk could proceed with the matter.
- **White Hill Centre, Nursery.** It was agreed that storage at the centre is an issue. The Chairman and Clerk will look at the promises for possible storage. It was agreed that there will not be exclusive storage for any hirer therefore, request from other hirers will also be taken into consideration.

2006/57 CLEANER WELWYN WEEK: It was reported, it has been agreed this item will be on the agenda for Full Council in September.

2006/58 CIVIC CENTRE:

At this juncture the Caretaker of the Civic Centre was invited to join the discussions.

The Clerk reported of her concerns in regard to the Entertainment License for the Civic Centre, especially the increasing workload of the Caretaker and only being allowed to have twelve events which involve the sale of alcohol.

The Clerk reported that together with the Caretaker they were to contact different companies for quotes for the refurbishment of the kitchen.

Chairman's initials.....

It was **Resolved** to consider the possibility of a part-time of temporary caretaker, this would be considered as a budget item for 2007/2008.

Resolved, the Clerk is to invite the Licensing Officer from Welwyn Hatfield Borough Council to the next Committee meeting to explain the policy on Licensing.

It was **Resolved** the date for the next **Youth Working Party** would be **Thursday 17th August 2006 at 7.30pm** and the **Civic Centre Working Party** to be held on **Thursday 21st August 2006 at 7.30pm**.

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WELWYN CHRISTMAS LIGHTS: There was some confusion on who was responsible for contacting the companies in relation to information for Christmas Lighting. After discussion, it was explained that it is the responsibility of the Clerk. The Clerk produced some more brochures from different companies on Christmas Street Decorations. It was agreed the Committee look at the brochures after this meeting and instruct the Clerk to contact four of the companies to come out and look at the existing brackets in the High Street and Church Street to see if they had decoration which would be compatible.

At this juncture the Caretaker and member of the public left the meeting.

It was agreed New Christmas Decorations would have to be a budget item for 2007/2008. Therefore, it was **Resolved** the existing working Christmas Lights would be used again for the Christmas period this year.

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COUNCILLOR'S WRITTEN REPORTS:

- **Xmas Lantern Parade:** Councillor Burnapp had produced a written report for the Committee to consider.

It was agreed that the principal of the idea was good but the idea would need much more thought and preparation. It was agreed by the committee that the organiser would need to consider adopting a pilot approach on a much smaller scale.

It was therefore **Resolved** for the Committee not to give a £100 donation at this time but to consider a donation after a pilot scheme has been successful in line with the Council's policy on donations.

- **Budget Items for 2007/2008:** The Head Groundsman had submitted some written proposals to the Committee for consideration.

Resolved. The Committee will have a 'walkabout' of the Playing fields and facilities on Wednesday 16th August 2006 at 2pm

Resolved. The Clerk is to invite the Head Groundsman to the 'walkabout' and the next Committee meeting in September.

- **Youth Shelter:** The quote from 'Monster Play Systems' for the repairs to the shelter was considered.

Resolved. To proceed with the repairs to the solar lighting in this instance but if the solar lighting is vandalised again it will not be repaired or replaced. At the same time as the work to the solar lighting takes place anti-vandal paint is to be applied to the roof with the relevant warning notices.

Chairman's initials.....

It was agreed that the Clerk contact the PCSO and the Youth Community Team to let them know of the Committee's decision.

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CLOSE OF MEETING:

The Chairman thanked everyone for attending and closed the meeting at 9.50pm

Signed.....

Chairman of the Leisure facilities and Open Spaces Committee

Date:.....**2006**

Chairman's initials.....