

**MINUTES OF THE MEETING OF THE
LEISURE FACILITIES AND OPEN SPACES COMMITTEE
HELD ON TUESDAY 19TH JUNE 2007 AT 7.30PM
AT THE PARISH CENTRE LOCKLEYS DRIVE WELWYN.**

Present: Councillor J Blackburn (Chairman) and Councillors M Benson, S Butler, H Hughes, L McLusky and J Roper.

In attendance: J Lewis (Office Administrator).

2007/51 Apologies. R. Findlay (Clerk)

2007/52 Declarations of Interest. There were none.

2007/53 Minutes of the Meeting of the Committee held on 15th May 2007.

These were agreed as a true and accurate record and signed by the Chairman.

2007/54 Matters Arising from the Minutes of the Meeting of the Committee held on 15th May 2007.

Scout Lease. The meeting received a report from The Clerk that she had replied to the Solicitor and no further correspondence had been received.

Christmas Lights.

The meeting received a report from The Clerk that Welwyn Festival Group were not buying new lights but would consider making a contribution to the cost and she was waiting for further information. The Clerk was asked to collate further information and arrange that this subject be an agenda item at the July Committee meeting.

Bowls Club Sign. The meeting received a report from The Clerk that she Had supplied information requested to the sign's supplier. The Clerk was asked to present a progress report to the July Committee meeting.

Allotment Markers. The meeting received a report from The Clerk that the Handyman had purchased the posts and was working on them and that they would be installed as his work schedule permitted.

Water Pipe. The Office Administrator reported that Three Valleys Water Company had advised that they did not own this pipe and that further enquiries had been made of Thames Water and Welwyn Hatfield Borough Council to determine whether those organisations owned the pipe.

Report on differences in Budget allocation for the Allotments for 2007-08 to Allotment Association. The meeting received a report from The Clerk that she had written with an explanation of these differences to Chris Wright of the Allotments Association.

Correspondence with White Horse Public House in Mill Lane and owner of 24 Mill Lane. The Clerk was asked for a progress report on these matters.

2007/55 Allotment issues raised by the Allotments Association None for discussion.

2007/56 Allotment Cemetery and Churchyard issues raised by the Council

Rubbish removal at the Churchyard. The Office Administrator reported that this work had started and should be completed within a few days weather permitting. It was **agreed** that future references to this subject should not use the description of "rubbish" but more accurately "organic waste".

Arrange a meeting with John Swift and the Architect to visit New Church House.

The meeting received a report from The Clerk that Mr Swift had invited representatives from the Council to view New Church House. It was **agreed** that The Clerk arrange such a meeting to include herself, the Chairman and any other members of the Committee available to attend but that the meeting also discuss the condition of the Churchyard now that the building work had been completed.

War Memorial. It was **agreed** that that this matter be an agenda item at the July meeting of the Committee and that The Clerk be asked for a progress report on the work to be done to the memorial with a view that all such work be completed in time for Remembrance Sunday 2007.

2207/57 Fencing at the Allotments. It was **agreed** to accept the quotation from Williams and Son for £1,366.00 excluding VAT for this work.

2007/58 Report of the Civic Centre Working Party. Cllr. McLusky represented a report from the Working Party that had previously been distributed to members of the Committee. It was **agreed** that The Clerk be asked to arrange a meeting with the Council's solicitor and attended by herself, the Chairman and Cllrs. Benson and Skidmore to discuss negotiations with Welwyn Hatfield Borough on the Civic Centre lease.

The Committee reviewed, endorsed and **recommends** to Full Council acceptance of the recommendations in the Working Party's report dated 1st June 2007 under the section headed "Review of Premises Licence".

The Committee recorded its thanks to Des Wilson, Caretaker of the Civic Centre for his contribution to the Working Party's discussions.

The Office Administrator reported that the cooker at the Civic Centre was to be cleaned at a cost of £85.00 excluding VAT.

The Committee recorded its thanks for the contribution made to its discussions on the Civic Centre by Welwyn and District Local History Society.

2007/59 Welwyn Festival Week Stall 23rd June 2007.

It was reported on arrangements for the erection of the stall and produced a rota of Councillors who had agreed to man the stall during the Fun Day afternoon.

2007/60 Five Year Leisure Facilities and Open Spaces Plan.

It was **agreed** to hold discussion of this Plan to a future Committee meeting.

2007/61 Cleaner Villages Week.

The Chairman reported on progress and action since the recent Councillors' Walkabout

of Welwyn, Digswell and Oaklands/Mardley Heath.

EXEMPT BUSINESS

*Under section 100A(4) of the Local Government Act 1972 the Chairman excluded the public and accredited representatives of newspapers from the meeting at this point for the following item of business on the grounds that it involved the likely disclosure of exempt business as defined in Part 1 of Schedule 12A of the Act by
—virtue of the paragraph specified against the item.*

2007/62 CONFIDENTIAL- CIVIC CENTRE UPDATE.

The Chairman presented a report and the Committee made decisions on this item, details of which appear in a separate confidential minute signed by the Chairman.

2007/63 The Chairman closed the meeting at 9.35pm.

Signed:.....

Chairman, Leisure Facilities and Open Spaces Committee.

Date: 17th July 2007