

**Questionnaire**

This first step is to give us some idea of what you have in mind for your property. We use this as the basis for advising how you should best proceed.

You are under no obligation at this point. We shall either offer to arrange a date for our free consultation or refer you towards a more appropriate service provider. All information given to us will be treated as confidential and is strictly for the use of the **homeservice**.

When you have completed this form as far as you are able, please post, fax or e-mail it to us at the address on page two of the form (or see 'about us' section).

We regret that we cannot arrange a consultation or discussion prior to receiving your completed form, and that we do not usually consider projects with build values less than about £40,000.

**A: Your details**

- 1. Name :
- 2. Address :
- Postcode :
- 3. Home Telephone :
- Work Telephone :
- Mobile Telephone :
- Fax :
- E-mail :
- 4. How did you hear of the **homeservice** ?

**B: Tell us about your property or site**

- 1. Type of property :
- 2. Age of property :
- 3. Condition of property :
- 4. Is it 'listed' by Planning? :
- 5. Is it in a Conservation Area? :
- 6. Number of floors :
- 7. Number of rooms :
- 8. Number of occupants :
- 9. Size of plot :
- 10. Heating system:  central  gas  oil  electric  none
- 11. Main services:  water  electricity  gas  sewer  septic tank

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**C. What are you hoping to achieve?**

**1. What do you have in mind?**

*(Please tick as many boxes as may apply).*

In terms of your proposals:

- New building     Extension     Loft conversion  
 Flat conversion     Exterior upgrade     Internal alterations / refurbishment  
 Other – please describe:

In terms of style:

- Contemporary     Traditional     To match existing  
 Minimalist     Eclectic     Sustainable ; low energy; ecological  
 Like something you have seen – describe:

**2. What benefits will the work bring to your property?**

*(e.g. granny flat; new dining room; refurbished; more light/space).*

**3. Do you/your household have any particular needs that we should know about?**

*(eg: 'We have lots of children' or 'I am a wheelchair user').*

**4. What sort of budget or financial limit do you have in mind?**

This would be a total budget including build costs, fittings etc. fees and VAT as applicable

- £25,000-£50,000     £50,000 - £100,000     £100,000 - £150,000  
 £150,000 - £200,000     £200,000 - £300,000     More than £300,000

If you have a specific limit, please state:

**5. Do you have a timescale or deadlines you wish to work to?**

**6. Any other information or queries**

*(Use this space to tell us more about your project – use reverse if you need more space).*

Please now post this to us at:    the **homeservice**, Wylie Shanks Architects  
 17 Royal Terrace, Glasgow G3 7NY

Or fax to    0141 331 1565

Or e:mail to    [thehomeservice@wylieshanks.com](mailto:thehomeservice@wylieshanks.com)

Any queries? Telephone us    0141 332 8516

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