

Minutes

Lancashire Friend

COMBINED COMMITTEE MEETING

Tuesday 27th April 2004, 7.30pm

Jarman Centre, James Street, Blackburn

Attendees Jeremy
Pat
Ian P
Nick
Chris

Chaired by: Jeremy Sharples
Minuted by: Nick Brierley

Apologies

Les, John Michael and Sharon

Summary of Actions

- 1) The main matter arising from the March meeting was the complaint made regarding one of the members. No further information has been given despite it being requested. The group agreed that the complaint had been dealt with as fully as it can be and the issue has been discussed with the member. The complaint will now be kept on file in case of any future developments.
- 2) Chair Persons Report:
 - Jeremy advised he has been on a training day with another organisation, which he works with and advised of a number of key issues, which Lancashire Friend as a group should look to work on or deal with such as processes to be set up, and responsibilities, which we should be performing.
 - Sharon has returned her keys for the centre following the recent changes in responsibilities of key holders.
 - Chris has agreed to be the link with Brook in respect of the Arts in the Park event, which the group will be involved in. Several ideas were discussed and this was discussed in the AOB section.
- 3) Treasurers Report:
 - Nick advised that he has been considerably busy chasing the funding for the group. Payment on 2 sources has been agreed and a 3rd source has been confirmed. The funding from the final PCT is still being agreed.
 - Nick advised that little response had been received in respect of donations from local businesses for funds. However Nick is to continue to approach local businesses and a notice is to be put on the website to raise awareness and to allow anyone to make a donation to the group if they so wish.
 - The expenditure form designed by Nick for expenditure over £50 was agreed by those present and will be in use going forward. This form will require 3 executive members to agree the expenditure for any such items over the set limit.

4) Outreach Workers Report:

- As Les was not present no report by him was given.
- He had advised though that some befriending are taking place over the coming weeks.
- Les is also doing a brief guide on befriending to be put onto the website

5) Women's Officers Report:

- As Mellandra was not present at the meeting no report was given. No updates were available also.

6) Membership Secretary's Report:

- As Ian was not present no update was given.

7) Website Coordinators Report:

- Chris advised that we have been receiving a number of viruses via email into the groups email address. He has been working on ensuring the virus scanners are updated but advised everyone to be careful when accessing emails from unknown people.
- Chris asked for contributions from the website and several suggestions were made such as local contact number lists, lists of local LGBT venues and groups, articles on latest developments and several other ideas were given. Anyone wishing to help Chris with this or wanting to put something onto the website would be encouraged to do so.

8) AOB:

- Social events were discussed again and a number of ideas put forward for things we can do in the coming months. The first event will be a short walk, which will be led by Les. The suggested date for this was Sunday 20th June. This will be confirmed at the May meeting. It is anticipated this will be a short walk in a local rural area and everyone is to bring a picnic lunch with a possible pub stop at the end.
- It was agreed social events are and must be an essential part of the group so we will look to do something as a group every 6 weeks. The events will be advertised on the website and members are encouraged to bring friends or potential members along.
- Ian suggested that the group have some T-shirts made with the group logo and details on. These would be ideal for advertising the group when we take part in events. Ian is to get some costings on this for the next meeting.
- Nick is to contact Ignition with a view to getting a price on some business cards and to get some more posters. He is going to discuss with Ignition to see what the costs will be.
- Chris is awaiting details of the Manchester Pride event at August bank holiday. It was agreed by members present that if feasible that the group will be involved in some way and take part. The rehearsal for this is likely to be the Arts in the Park, Blackburn. As part of speaking to local businesses it was suggested we could ask for prize donations to enable us to raise funds via a raffle at the events we are looking to represent the group at.

The meeting closed at 9.30pm. the date for the next meeting is Tuesday 25/05/04, 7.30pm at the Jarman Centre, Blackburn.