

ELLGaS Executive committee meeting 11.04.2001

Present

Alistair, Jason, Jeremy, Les, Maggie, Mark.

Apologies

None

Agenda

Minutes

Matters Arising

Memberships

Face to face counselling group

Call statistics

Annual Report

Structure of executive committee

Changes to constitution

Executive committee training

Minutes

The minutes were read and agreed to be a true and accurate account of the previous meeting.

Matters arising

With regards to the salary related issue. The group had sought legal advice and an offer was made to the worker on the basis of this advice. It now appears that the matter has been satisfactorily resolved.

Memberships

Maggie told the group how Alan from Burnley would like to become a full member of ELLGaS and not just the Burnley side of the organisation. Two members of the group have met him and no problems are anticipated with his membership.

Face to face counselling group

The group met yesterday. It was agreed that it had been a constructive meeting and a lot of ground had been covered. Policies and procedures are in the process of being drafted. It was hoped that the revamped ELLGaS publicity could somehow be linked with the qualifications gained by ELLGaS members in this field. A press release will be issued outlining the new range of services now offered by ELLGaS. ELLGaS is to become

a member of the BACP, this will mean that the counsellors will have to work within the code of ethics established by this group, thus giving us credibility in the field.

Call statistics - (to be introduced as a standing item)

The previous year's call statistics need to be collated for the annual report. It was proposed that as from the AGM. The call statistics be done on a monthly basis and the figures fed back to the general membership. This will increase member's awareness of how many clients we are helping. It was suggested that we change the way in which calls and other services offered by ELLGaS be monitored. Jeremy proposed that we adapt the forms used for National Coming Out Day. A database could be created to compile the data more easily. A volunteer was required to compile the previous year's statistics.

Annual report

The AGM has been set for the 27th June. The annual report will need to be compiled for the next Exec. Nominations for the executive membership need to be in for the week beforehand. Other issues will be deferred until the next executive meeting.

Structure of the executive committee

The group was told that a letter has been received from Clive in relation to his position as chair. Maggie has seen Terry Waller who works for the voluntary sector, she was told that the AGM can go ahead without the accounts being ready. Also it was pointed out that ELLGaS' property can be requested back at any time.

Alistair and Jeremy told those present that they had been to see Danny King, a solicitor who is prepared to act on behalf of ELLGaS in this matter. It was suggested that this is not so much a legal issue as more to do with technicalities. The letter sent to Clive from the group was deemed to be appropriate. His response regarding his reluctance to hand over the accounts caused some concern however. Jeremy worried that as the trustees are legally responsible for any problems we should send a letter to Clive stating that we are prepared to receive the accounts but not accept them until we are satisfied that they are true and accurate.

It was proposed that a letter be drafted to all members asking if they wish to stand for a position within the exec at the next AGM.

Although traumatic for some members, it was mentioned that this whole process has been good for the group as it has allowed us to gain a stronger more business like constitution.

Maggie wanted the group to think about the end of the Lottery Grant next year and how we will be able to show the 'new' ELLGaS to the Lotteries Commission and how this may help us to be awarded a new grant.

The members then agreed on the format and content of the reply to Clive's letter.

Action: Jeremy, Maggie.