

## EAST LANCASHIRE LESBIAN AND GAY SWITCHBOARD

### EXECUTIVE MEETING 14.2.01

#### Present

Alistair, Clive, Jeremy, Les, Maggie, Mark.

#### Apologies

#### Agenda

Exec Membership  
Treasurers Report  
Workers Report

#### **Exec Membership**

Mark was officially ratified as secretary of the ELLGAS executive committee. David has tendered his resignation through Clive, but would still like to offer his support.

Janine has tendered her resignation through Maggie.

Daniel has also tendered his resignation.

Three membership packs have been sent out.

#### **Treasurer's report**

The National Lottery board has requested that the financial figures be presented in a specific format. Clive has done this and the newly formatted balance sheet was presented to the group. There will now be two sets of figures owing to the fact that our financial year ends two months prior to the Lottery Board's fiscal year.

Maggie was concerned that the Lottery Commission has withheld funding twice during the past year and the impact that this had had on the charities finances.

Jeremy wanted to ensure that ELLGaS would be able to fulfil the Lottery's requirements. Maggie felt that miscommunications between the executive members have not helped in rectifying the situation. It was noted that

member's illnesses have been a contributing factor to this and therefore was understandable.

Clive agreed that responsibility for maintaining the accounts should be assigned to a dedicated treasurer. This has proven difficult to implement over the past year.

Maggie felt that contacting Clive has been hard recently and this has made it difficult to maintain the accounts.

Alistair proposed that the accounts be maintained by a treasurer. Clive agreed with this but was concerned over who would take on this role. Alistair suggested that in the short-term an accountant be employed to look over the accounts and set up a system whereby they could be more easily managed. It was felt that with the large amounts of cash that ELLGaS deals with, it would be wise to follow this course of action.

As far as the Lottery's requirements for the format of our accounts is concerned, Clive wanted the group to be aware that this has now been fulfilled and that there should be no problems in issuing further accounts in this format.

Maggie wanted the group to know that she had to ring the Lottery Board about her wages because they had not been paid to her, after she had just been released from hospital and obviously she felt that this was unfair to her and unprofessional.

Clive told the group that the most recent withholding of National Lottery funding was due to the Lottery Board's own error and not any on our part. He also felt that to hand over the accounts at this point, so close to the end of the financial year would be unwise.

Alistair questioned Clive's loyalties with regards to his position as Chair of both ELLGaS and the newly split-off Blackpool Switchboard.

Clive left the meeting at this point as he felt unable to continue.

There was some confusion over whether the new accounts needed to be signed by all Exec members or only by two. Jeremy felt that it would be best to have too many signatures rather than too little especially with the recent financial situation

Clive has informed Jeremy that he intends to stand down, as chair at the AGM but will continue as treasurer until the AGM and beyond until June where he will relinquish the position

It was up to the group to find some one to take on the position of treasurer in this time.

Maggie felt that member's personal feelings may have contributed to the recent difficulties and wanted clarification from the Exec that her job would be viewed and treated with the respect and responsibility that it deserved. The group clarified that responsibility for Maggie's employment didn't lie with one single individual but rather with the whole group.

Maggie requested that a new supervisor be assigned to her, as she felt uncomfortable with the current situation. She would like regular supervised session. It was suggested that Jeremy assume the role of Maggie's supervisor. Jeremy had no objections to this, nor did anybody else present.

Alistair left the meeting at the point.

The meeting was declared inquorate and was closed.