

**ELLGaS**  
**Executive Committee Meeting Minutes**  
**Wednesday 14<sup>th</sup> April 1999.**

**Present:-** Ken, Maggie, Clive, Alistair, Jeremy, Viv (observing), Rob (observing).

**Apologies:-** None.

**Matters Arising from the Minutes of the Last Meeting:-**

Invitation letters to the Annual General Meeting have been sent, although amendments need sending as well.

The petty cash analysis is up to date, up to and including last month.

**Memberships:-**

Dianne has tendered her resignation (by letter). The group is sorry to see her go. The Secretary has replied to her letter.

Shane has been informed verbally that his application to join as a volunteer has been accepted subject to successful references, which have been applied for.

Linda's application has also been accepted subject to successful references, which have been applied for, and Viv agreed to inform her of this.

All new volunteers are being invited to the AGM.

Duncan *is* still interested in ELLGaS although owing to personal circumstances and transport difficulties, he has problems getting to the Jarman Centre.

**AGM Programme:-**

The idea of holding an emergency Executive Committee Meeting prior to the AGM to discuss the running order and annual report was aired. It was agreed that copies of the annual report could be sent out to Executive Committee Members for agreement by Monday 26<sup>th</sup> April prior to printing up and binding. The running order had already been provisionally agreed at the last Executive Committee Meeting.

The invitations sent out are for 8pm. It was agreed that ELLGaS Members should get there for 7pm. The buffet arranged is for 40 covers. It was agreed that this should be quite sufficient and there are bound to be some guests unable to attend.

**New Policies:-**

The new ELLGaS volunteering policy has been read by several members and agreed to be a comprehensive guide to the services we provide. It will be presented at the AGM.

### **Financial Matters:-**

The finished reports were unavailable at the time of the meeting for discussion.

### **Volunteers Transport:-**

There are Members of ELLGaS who are without their own transport and so find it difficult to be of service to us. It was discussed that monies could become available to collect certain members and take them home.

Funding could be applied for, for a taxi account, for example, or even for a minibus. There is a large amount of money in the Lottery Bid for travelling expenses but, being in a rural area, we need more and would be justified in applying for it.

Travelling expenses could be paid to volunteers going out of their way to give lifts to others.

Maggie would like to know how many miles a month volunteers travel on ELLGaS business.

A reminder to all volunteers that travelling expenses for ELLGaS business *other than coming on-line and attending meetings* can be claimed for.

**The Annual General Meeting will be on Wednesday 28.4.99.  
At Blakeys, King George's Hall, Blackburn**

**The next social will be on 6.5.99. at The Burnley Mechanics**

**The next Executive Committee Meeting will be on 12.5.99.**

**The next General Meeting will be on 26.5.99.**

**PLEASE COMMUNICATE ANY CHANGES TO THESE DETAILS  
TO ALL MEMBERS,  
THANK YOU**