

# Minutes

## Lancashire Friend

### EXECUTIVE COMMITTEE MEETING

Monday 27th January 2003, 7.30pm

Jarman Centre, James Street, Blackburn

**Attendees:** Jeremy Sharples  
Jason Rainbow  
Leslie Walmsley  
Nick Brierley  
Ian Halstead

**Chaired by:** Jeremy Sharples  
**Minuted by:** Nick Brierley

### Apologies

Pat Ashforth & Peter Cash

---

### Summary of Actions

- 1) Jason who has been unable to have the new advertising design actioned gave apologies. Jason has now passed this to Ian who will take the planned design into the printers by 30/01/03. Approximately £1000 - £1500 is to be spent on this in total. Ian is to advise Jeremy of completion of this or if any issues arise.
- 2) Following previous discussions in respect of the termination of the lease for the Burnley office, it was agreed that this would now be actioned. Les agreed to collect the computer, any other equipment and materials and empty the PO Box of any correspondence belonging to the group. This is to be actioned by the end of the lease period.
- 3) Jason advised the group is in a sound position financially and that expenditure for the year thus far had been approximately £4000 in comparison to the £28000 from the year before.
- 4) Jason advised of the various options of replacing the current phone number for the group so we would have a non specific phone number in terms of area, therefore meaning that the lines into the switchboard were not seen as local lines. This was agreed as the option was also financially viable and would give the group wider appeal instead of being seen as a Blackburn telephone number and therefore being a Blackburn group. Jason will look further into this and so the number on the new advertising is to be left until the arrangements and new details finalised.
- 5) Les advised of the progress of the "drop in centre" at Rossendale and Accrington College. Unfortunately this does not seem to have been popular so Les has liased with the contact there to discuss the options. The group felt this low response was possibly due to the lack of advertising of Lancashire Friend and the service provided within the college. Following discussion it was agreed that following advertising if the response were still low then we would reduce the frequency of the service.
- 6) Ian is to pass to Nick all details of previous members who have shown an interest in rejoining the group so they can be invited to the next meeting and social.
- 7) The lack of attendance at group meetings was discussed. Recently attendance at meetings has been particularly low without apologies being given. A number of options and issues as a result of this were raised but the outcome was that the meetings are essential and that Mondays were the most favourable option in terms of when they should be held. As a result of this a reminder of the importance of attending meetings is to be put into the next meeting's invitation to

remind members of the importance of attendance in progressing the group and encouraging new and potential members to continue coming.

Date for next meetings - 24/02/03 Executive 7.30pm  
General 8.30pm

Date for next Social - 27/02/03 Garden Bar, Burnley 7.30pm