

**Minutes of Lancashire Friend meeting held at the Jarman Centre on Monday 24th
November 2003**

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|---------|-----------|
| Present | Apologies |
| Jeremy | Pat |
| Les | Mel |
| Nick | Michael |
| Chris | |
| Ian | |
| Jason | |

The minutes of the previous meeting held on 27th October 2003 were read and agreed as a true and accurate record of the meeting although as a clarification it was agreed that we are not considering recruiting anyone to work for Lancashire Friend in any capacity.

Chair's Report & Business

Jeremy reported that a letter had been received from Linda at the Jarman centre and a spy hole has now been installed in the front door to increase safety when letting people in at night.

Timings for the boiler have been extended so that the office won't be cold in the evenings.

There has been a complaint about Lancashire Friend using tea, coffee and milk of other services in the building.

Jeremy is to buy some and discuss us contributing to the fund with Linda

Jeremy asked for confirmation of who was going with him to The Consortium conference in Leeds. Confirmed that Nick, Les and Mel were going.

Treasurer's Report & Business

Nick and Jason will be meeting before Christmas

Nick is waiting for Diva & Gay Times to get back to us as we are due a discount. If there is a gap in subscription Nick will buy one off copies and put them in the office.

The Pink Paper is free from local venues and it was agreed that anyone passing should pick up a copy and put it in the office rather than subscribe

We are in credit, further information will be provided in due course.

Befriending Coordinator's Report & Business

One befriending had been done with a lady who was met in the gay village in Manchester. She had decided that she needed psychiatric help more than befriending.

A draft of a new befriending form and leaflet was shown and approved by those present. The final agreed documents should be available at the next meeting

Action

Jeremy

All

Les/Nick

Website Coordinator's Report & Business

Archives of minutes from 1998, 1999, 2000, 2001 and 20002 have been created on the website and are available for download.

Chris has sent a copy of the "Are you being served" report to the Consortium which had got a mention in their newsletter.

Chris has followed up the mail-out to schools and has sent them postcards with the Freepost address on them which is aiding them in asking for leaflets and posters.

Chris has identified 223 doctors surgeries which need leaflets and posters sending to them.

Jason offered to print out the labels
Nick and Chris will do the mailing

Jason
Nick/Chris

The Connexions report launch has been postponed and will now take place in January. Chris to email details of revised date

Chris

Any Other Business

The Jarman Centre may be looking for help with more direct outreach work and we have been asked if we would be able to help with the packing of the Blush packs.

It was agreed that we would offer to help providing that we get a commitment to redesign the packaging to include our details by April and that Lancashire Friend received the same money as would have been paid to anyone else to do them.
Jeremy to contact steve and inform him of these decisions.

Jeremy

Christmas Meal

This will be held at Tiggy's in Blackburn on Sunday 21st December, table booked for 7pm. A £10 deposit is required from each person who want to go. People who want to go should let Jeremy or Nick know asap and get their deposits in. Numbers are limited with only 15 places available. People who actually turn up on the night will have their deposit refunded; those who don't for whatever reason will not.

All

The meeting closed at 8.40pm

The next meeting will be held at the Jarman Centre on 26th January at 7.30pm