

LEEDS METHODIST MISSION COUNCIL

Agenda for 5th June 2017 (7.30pm at Oxford Place Centre)

1. Welcome and opening devotions
2. Apologies for absence
3. Minutes of the previous meetings
 - (i) 7th February 2017
 - (ii) 3rd April 2017
 - (iii) 8th May 2017
4. Matters arising
 - (i) Storage of leases 2017-02-07 6(ii)(d) [BN]
 - (ii) Insurance excesses 2017-02-07 6(v)(b) [BN]
 - (iii) Income from Batcliffe Drive manse 2017-02-07 7(i)(b) [AB]
 - (iv) Financial risk assessment 2017-04-03 5(viii)(d) [PW, BN]
 - (v) Staff notice etc. to Rob Cooper 2017-04-03 5(vii)(d) [SC]
 - (vi) Contact Alan Firth 2017-05-08 4(i)(d) [DQ,TP]
5. Finance
 - (i) Accounts 2015-16
 - (ii) Costings consequent on Fire and Asbestos surveys
 - (iii) Report 2016-17; Forecast 2017-18
6. Property
 - (i) Fire Risk Assessment – Action Plan
 - (ii) Asbestos Management [2017-05-08 5(i) & 5(ii)]
 - (iii) Emergency exit signs [2017-05-08 4(ii)(f)]
7. Matters from the Property and Conference Manager
 - (i) Fire Safety Policy
 - (ii) Evacuation Plan [(2017-05-08 4(i)(h)]
8. Report from the Deacon
9. Membership of the Building Development Group and the Mission Development Group
10. Leeds Methodist Mission Council
 - (i) Agreement to dissolve the Council
11. Arrangements for handover of responsibilities to the Building Development Group and the Mission Development Group
 - (i) Finance – Treasurer's responsibilities, bank accounts and mandates etc.
 - (ii) Managing trustees
 - (iii) Charity trustees
12. Close